



Northern Virginia Regional Commission

MEETING OF THE COMMISSION

Thursday, March 22, 2018

7:30 p.m.

AGENDA

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE.....Laurie A. DiRocco, Chairman**
2. **ROLL CALL**
3. **PRESENTATIONS AND DISCUSSION**

Opioid Crisis

The Commission will receive a presentation from Dr. William Hazel, former Secretary of Health for the Commonwealth of Virginia, on the opioid crisis and the need for a regional response. Dr. Hazel is working on a special project in this subject area for George Mason University. I have attached data from the Commonwealth on opioid fatalities in the region. The 2017 data is only through Q3.

LED Street Light Update

A brief update will be provided with respect to the ongoing dialogue on the regional level with Dominion Energy regarding the availability and pricing of LED Street Lights.

4. **ADOPTION OF ACTION ITEMS**
 - A. Resolution P18-26 – Authorizing the creation of and elimination of certain positions at the Northern Virginia Regional Commission

Recommended Action: Adopt Resolution P18-26

- B. Resolution P18-27 – Authorization to Receive and Subcontract 2018-19 Part A Funds for Services under the Ryan White HIV/AIDS Treatment Extension Act of 2009

Recommended Action: Adopt Resolution P18-27

- C. Resolution P18-28 – Authorization to Accept Continued Bicycle Pedestrian Safety Grant Funding from the Virginia Department of Motor Vehicles

Recommended Action: Adopt Resolution P18-28

- D. Resolution P18-29 – Recognition of NVRC Partnership and National Park Service and the Leadership of Don Briggs

Recommended Action: Adopt Resolution P18-29

E. Resolution P18-30 – Authorization to submit a technical assistance grant proposal to the Virginia Coastal Zone Management Program.

Recommended Action: Adopt Resolution P18-30

F. Resolution P18-31 – Authorization to submit a Resiliency Planning Continuing Grant Proposal to the Virginia Coastal Zone Management Program.

Recommended Action: Adopt Resolution P18-31

5. *ADOPTION OF CONSENT AGENDA ITEMS*

No consent agenda items.

6. *EXECUTIVE DIRECTOR'S REPORT*

- Activity Report
- Financial Report

7. *CHAIRMAN'S REPORT*

8. *APPROVAL OF MINUTES FROM February 22, 2018*

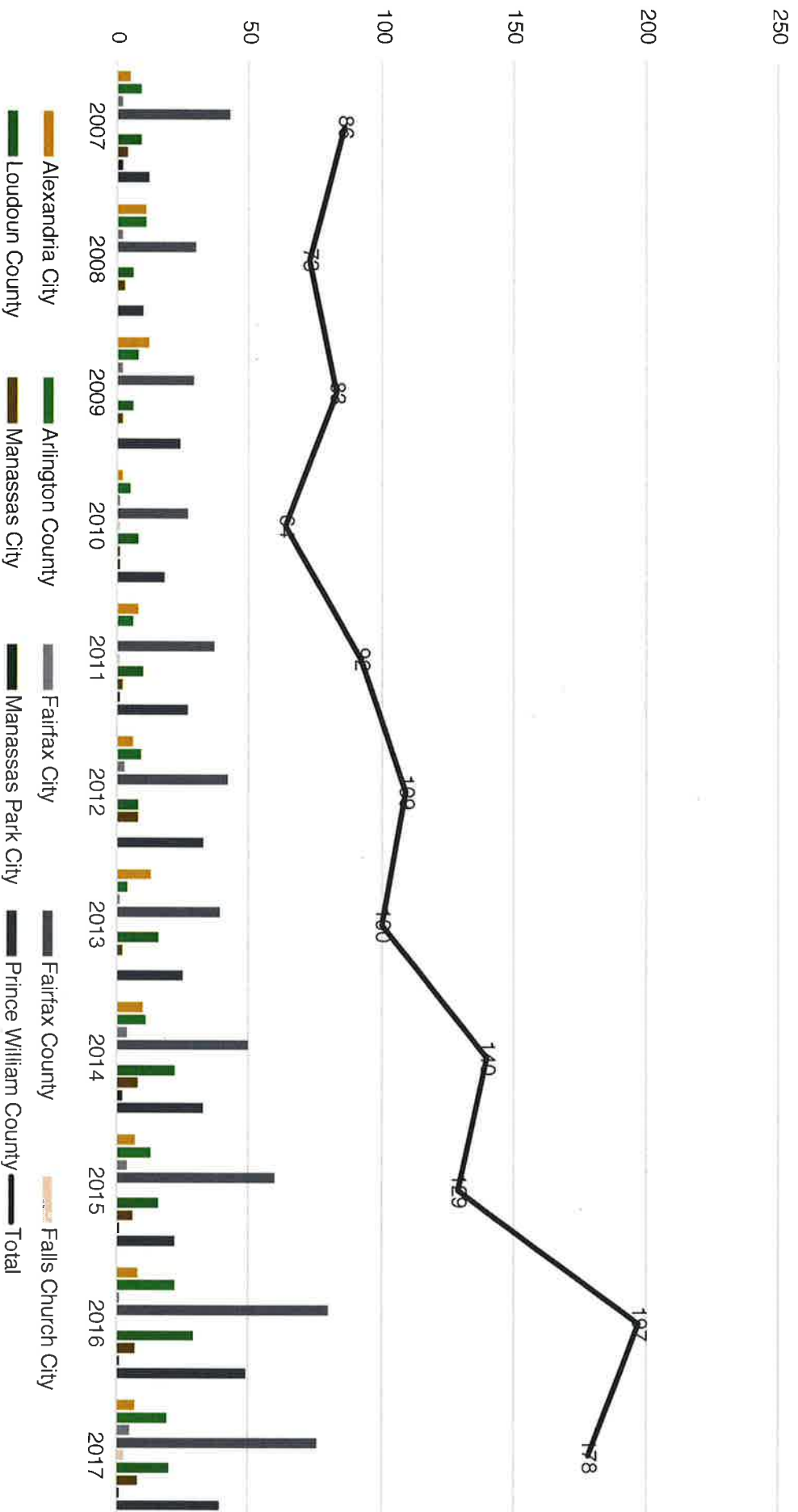
9. *OTHER BUSINESS*

Report of the Committee on Community/Military Partnerships

10. *ADJOURNMENT*

NEXT COMMISSION MEETING: April 26, 2018

Opioid Fatalities in Northern Virginia



2017 through Q3 only



Northern Virginia Regional Commission

RESOLUTION

Resolution No. P18-26

PATRON: Robert W. Lazaro, Jr.
Executive Director
DATE: March 22, 2018

CREATION AND ELIMINATION OF POSITIONS

WHEREAS, Northern Virginia Regional Commission (NVRC) engaged HR Extension, Inc., to perform a market assessment of approved positions within NVRC's classified salary plan; and

WHEREAS, the incumbents in two positions have been performing work that is substantially expanded in scope compared to the jobs they initially were employed to perform; and

WHEREAS, the Executive Director has verified the position descriptions for the jobs as they currently are being performed; and

WHEREAS, to align the current jobs with the appropriate grade level in NVRC's classified salary plan, new positions need to be created for the higher-level work; and

WHEREAS, only the Commission may create positions and set their titles and grades; and

WHEREAS, several approved positions are vacant, but are not expected to be allocated funding for FY 2018;

THEREFORE BE IT RESOLVED, that the Northern Virginia Regional Commission establishes the following as two new positions: Federal Grants Quality Manager, Grade 8, and Management Analyst, Grade 7.

BE IT FURTHER RESOLVED, that appointments to these positions be made with approval of the Executive Committee.

BE IT RESOLVED FINALLY, that the following five vacant positions be abolished immediately: Administrative Manager/Web Administrator, Grade 8; Communications Director, Grade 11; Data Analyst, Grade 7; Regional Planner, Grade 7; and Director, Regional Energy and Sustainability Policy, Grade 12.



Northern Virginia Regional Commission

RESOLUTION

Resolution No. P18-27

PATRON: Robert W. Lazaro, Jr.
Executive Director

DATE: March 22, 2018

AUTHORIZATION TO RECEIVE AND SUBCONTRACT 2018-2019 PART A FUNDS FOR SERVICES UNDER THE RYAN WHITE HIV/AIDS TREATMENT EXTENSION ACT OF 2009

WHEREAS, the Northern Virginia Regional Commission (NVRC) has demonstrated its commitment to facilitating the availability of services to persons living with the human immunodeficiency virus (HIV) and acquired immune deficiency syndrome (AIDS) since the reauthorization by Congress of the Ryan White HIV/AIDS Treatment Extension Act (Treatment Extension Act) of 2009 and its predecessor legislation the Ryan White CARE Act of 1990; and

WHEREAS, the U.S. Health Resources and Services Administration (HRSA) distributes Treatment Extension Act funds for the purchase of services for low-income persons living with HIV/AIDS; and

WHEREAS, HRSA has designated the Washington, D.C. Department of Health, HIV/AIDS, Hepatitis, STD, TB Administration (HAHSTA) as the Federal Recipient to receive Treatment Extension Act Part A funds including the Minority AIDS Initiative sub-award for the entire Washington, D.C. Eligible Metropolitan Area (EMA); and

WHEREAS, at HAHSTA's invitation, NVRC submitted Suburban Virginia specific information for inclusion in the 2018-2019 Part A application for funding to HRSA; and

WHEREAS, HRSA defines Suburban Virginia include Planning District Eight jurisdictions -- Arlington, Fairfax, Loudoun, and Prince William Counties and the Cities of Alexandria, Fairfax, Falls Church, Manassas, and Manassas Park -- along with jurisdictions from neighboring planning districts including Clarke, Culpeper, Fauquier, King George, Spotsylvania, Stafford, and Warren Counties and the City of Fredericksburg; and

WHEREAS, in response to the 2018-19 application, HRSA has notified HAHSTA of its intent to make Treatment Extension Act Part A funds available to support service provision in the 2018-2019 grant year; and

WHEREAS, for the first time in 2017 a portion of available funding was used to purchase six distinct services (e.g., medical care, mental health and substance abuse treatment, dental care, non-medical case management, and home delivered meals) on a fee for service basis directly by DC HAHSTA from community service providers across the EMA; and

WHEREAS, another portion of the 2018-2019 funds anticipated to be allocated for distribution in Suburban Virginia through continuations of sub-grants to Suburban Virginia health care and HIV/AIDS organizations; and

WHEREAS, HAHSTA wishes for NVRC to continue to serve as the administrative agent for Suburban Virginia, receiving and administering the distribution of non-fee for service Part A funds for the 2018-2019 grant year;

THEREFORE, BE IT RESOLVED, that NVRC authorizes the Executive Director to execute such agreements and amendments with HAHSTA as may be necessary to accomplish the role of administrative agent for Suburban Virginia for the 2018-2019 Grant Year;

BE IT FURTHER RESOLVED, that following the completion of agreements between HAHSTA and NVRC, the Executive Director is authorized to execute agreements and amendments with subgrantees that reflect conformity with allocation plans contained in the application to HRSA, as well as with all applicable state and federal rules and laws;

BE IT FINALLY RESOLVED, that the Northern Virginia Regional Commission authorizes the Executive Director to amend the Commission's Work Plan accordingly.



Northern Virginia Regional Commission

RESOLUTION

Resolution No. P18-28

PATRON: Robert W. Lazaro, Jr.
Executive Director

DATE: March 22, 2018

AUTHORIZATION TO ACCEPT CONTINUED BICYCLE PEDESTRIAN SAFETY GRANT FUNDING FROM THE VIRGINIA DEPARTMENT OF MOTOR VEHICLES

WHEREAS, the safety of pedestrians and bicycles in the Commonwealth of Virginia is of great concern to elected officials, citizens, and those who promote non-motorized transportation alternatives; and

WHEREAS, pedestrian and bicycle accidents continue to make up a significant proportion of the Commonwealth's traffic injuries and fatalities, with crashes involving pedestrians increasing from 80 fatalities in 2015 to 116 fatalities 2017, with a disproportionate number of victims aged 50 and older; and

WHEREAS, the Commission initiated this bicycle pedestrian safety campaign in 2005, offering the only regional and statewide opportunity for all safety staff and advocates to work together, and the Commission approved the earlier resolutions to accept funding from DMV in 2012-2018, and earlier VDOT grants since 2005 to develop and update bicycle pedestrian safety guides and an affiliated website; and

WHEREAS, the NVRC program, Share Virginia Roads, has successfully collaborated with over 60 safety programs statewide, to publish and distribute over 200,000 safety guides, tip sheets, and maintains a popular website www.sharevaroads.com that is used in Northern Virginia and throughout the state, and

WHEREAS, since 2014, NVRC has offered direct outreach and training in partnership with local government, INOVA trauma services, AARP, and safety advocates to address vulnerable populations and high crash areas throughout Northern Virginia,

WHEREAS, since 2017, NVRC has created safety instructor training for greater community safety training in high crash areas of Northern Virginia, and proposes pedestrian safety leadership training using Walk America model, and to develop a social media resource for 2019.

THEREFORE BE IT RESOLVED; That NVRC propose funding for up to \$119,000 in federal reimbursement, with the 20 percent match, or \$29,725 provided by no reimbursable fringe, indirect, and in-kind hours of staff and citizens. Localities and Inova also provide match in terms of in-kind safety materials and event space.

BE IT FINALLY RESOLVED: that NVRC Executive Director sign and NVRC enter into an agreement with DMV if funding is awarded for this project.



Northern Virginia Regional Commission

RESOLUTION

Resolution No. P18-29

PATRON: Robert W. Lazaro, Jr.
Executive Director

DATE: March 22, 2018

RECOGNITION OF NVRC PARTNERSHIP AND NATIONAL PARK SERVICE AND THE LEADERSHIP OF DON BRIGGS

WHEREAS, the Northern Virginia Regional Commission (NVRC) has supported the coordination of local trail and greenway initiatives throughout the Northern Virginia region; and

WHEREAS, NVRC continues to assist local governments in the planning and implementation of the Potomac Heritage National Scenic Trail (PHNST) and is appreciative of its partners on the local, state and federal levels; and

WHEREAS, the National Park Service has provided technical assistance funding to NVRC to assist local governments in the planning and development of the PHNST in Northern Virginia; and

WHEREAS, NVRC has been coordinating local efforts to discuss and research policy issues since 2000 through the PHNST Public Land Managers Committee and has supported historic, tourism development, and recreational resources related to the PHNST; and

WHEREAS, the National Park Service Superintendent Don Briggs has proven a supporter and friend of the PHNST in Virginia and for more than 3 decades has worked with NVRC; and

WHEREAS, staff from the City of Alexandria and the Counties of Loudoun, Fairfax, and Prince William, and the towns of Leesburg and Occoquan have partnered with NPS and NVRC in the planning and development of the PHNST;

WHEREAS, Don Briggs, NPS Superintendent of the PHNST has contributed to the development of over one hundred miles of trails with significant tourism and recreational promotion in Northern Virginia;

THEREFORE BE IT RESOLVED, the Northern Virginia Regional Commission recognizes Don Briggs for his many years of service to the Federal government and to the region and wishes him many years of good health and happiness upon his retirement.



Northern Virginia Regional Commission

RESOLUTION

Resolution No. P18-30

PATRON: Robert W. Lazaro, Jr.
Executive Director
DATE: March 22, 2018

AUTHORIZATION TO SUBMIT A TECHNICAL ASSISTANCE GRANT PROPOSAL TO VIRGINIA COASTAL ZONE MANAGEMENT PROGRAM

WHEREAS, the Northern Virginia Regional Commission (NVRC), through its Coastal and Chesapeake Bay Program, has supported regional coordination of coastal zone management issues and has provided technical assistance to coastal zone jurisdictions in Northern Virginia through its technical assistance grant from the Coastal Zone Management Program for the past 27 years; and

WHEREAS, NVRC's Coastal and Chesapeake Bay Program continuously seeks new ways to promote awareness of coastal issues and to foster the efficient coordination of local, state, and federal coastal resources management goals; and

WHEREAS, the Virginia Department of Environmental Quality's Virginia Coastal Zone Management Program has requested the Northern Virginia Regional Commission submit a non-competitive technical assistance proposal for FY 2018 funding (October 2018 - September 2019); and

WHEREAS, the work program for the Coastal and Chesapeake Bay Program is determined collaboratively with staff from NVRC's member jurisdictions;

THEREFORE BE IT RESOLVED, that the Northern Virginia Regional Commission authorizes the Executive Director to apply for a technical assistance grant for \$30,000 to the Virginia Coastal Zone Management Program in support of furthering Northern Virginia local governments' ability to manage the region's coastal and environmental resources;

BE IT FURTHER RESOLVED that the Northern Virginia Regional Commission authorizes the Executive Director to enter into a contract with the Virginia Coastal Zone Management Program, should the proposal be accepted for funding.



Northern Virginia Regional Commission

RESOLUTION

Resolution No. P18-31

PATRON: Robert W. Lazaro, Jr.
Executive Director
DATE: March 22, 2018

AUTHORIZATION TO SUBMIT A RESILIENCY PLANNING CONTINUING GRANT PROPOSAL TO THE VIRGINIA COASTAL ZONE MANAGEMENT PROGRAM

WHEREAS, extreme weather events such as prolonged heat, hurricanes, and flash flooding in Northern Virginia have contributed to the loss of lives, damaged homes and businesses, destroyed critical infrastructure, and interrupted the region's economic activity; and

WHEREAS, NVRC's Coastal and Chesapeake Bay Program, for the past twelve months, has been convening a stakeholder workgroup comprised of staff from the region's state, local, federal, and regional agencies as well as academic and non-governmental organizations to begin planning for resiliency in the region's critical infrastructure; and

WHEREAS, NVRC staff with input from the stakeholder workgroup produced a report titled "Resilient Critical Infrastructure: A Roadmap for Northern Virginia"; and

WHEREAS, this effort was partially funded by a grant from the Virginia Coastal Zone Management Program; and

WHEREAS, the Virginia Coastal Zone Management Program has requested that NVRC submit a grant proposal for FY 2018 funding (October 2018 - September 2019) to continue this work and develop an implementation plan; and

WHEREAS, the resiliency implementation plan will be developed in partnership with the regional stakeholder workgroup; and

THEREFORE BE IT RESOLVED, that the Northern Virginia Regional Commission authorizes the Executive Director to apply for a technical assistance grant for \$59,321 to the Virginia Coastal Zone Management Program in support of furthering Northern Virginia local governments' ability to plan for resilience in critical infrastructure;

BE IT FURTHER RESOLVED that the Northern Virginia Regional Commission authorizes the Executive Director to enter into a contract with the Virginia Coastal Zone Management Program, should the proposal be accepted for funding.

Executive Director's Report

to the meeting of the
Northern Virginia Regional Commission
March 22, 2018

Salt Management Regional Advisory Committee Meeting



NVRC was pleased to host the first VA DEQ Northern Virginia advisory committee meeting on salt management in the region.

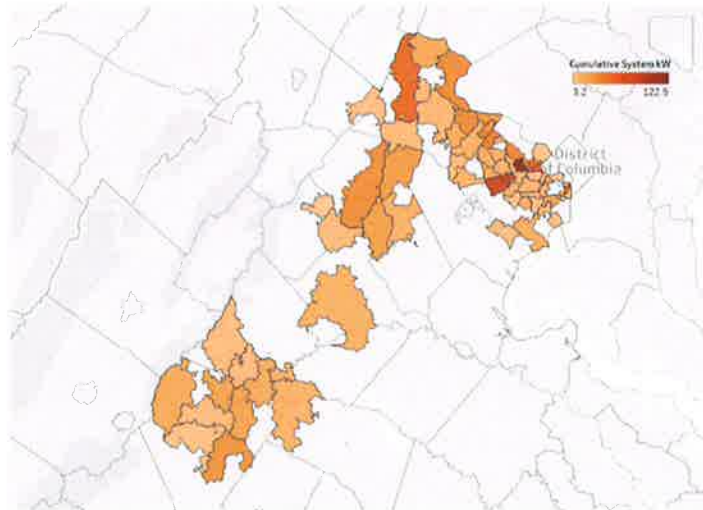
Enhancing Bike/Pedestrian Safety



NVRC was please dto coordinate a training session for 15 residents who will become certified bike & pedestrian safety instructors. They will then be able to assist in high crash areas and provide instruction in other areas.



Solarize NoVA Kicks Off April 2



Solarize NoVA contracts by zip code.



Successful Transition to Cloud Based Office Services



Thank You Debbie Kelly



NVRC staff was pleased to join together to say thank you to Debbie Kelly on her retirement from her full time position at NVRC. Debbie will continue in a part time capacity assisting with important administrative duties for the Ryan White HIV/AIDS program.



SUMMARY OF REVENUE AND EXPENSES
February 28, 2018

	<u>CURRENT MONTH</u>	<u>FISCAL YEAR 2018 Cumulative Total 8 months</u>	<u>Adopted FISCAL YEAR 2018 FINANCIAL PLAN</u>	Actual is:
REVENUE EARNED				lower/(higher) than plan
Local (50¢) and State Contributions	\$114,168	913,344	1,365,400	452,056
Local (10¢) Designated Contributions	\$32,688	181,548	242,691	61,143
Local Agreements	27,653	263,181	960,324	697,143
State Grants and Contracts	1,231	1,231	-	(1,231)
Direct Federal Grants and Contracts	466	67,805	186,047	118,242
Indirect Federal Grants and Contracts	619,510	3,776,255	8,127,086	4,350,831
Shared Facilities Revenue	12,576	99,836	142,850	43,014
Other	13,867	80,901	68,600	(12,301)
Interest	382	3,266	3,000	(266)
Miscellaneous		-	-	-
Total Revenue	\$ 822,540	5,387,368	11,095,998	5,708,630
EXPENSES				lower/(higher) than plan
Personnel	\$ 133,497	1,043,245	\$ 1,772,486	729,241
Consultants / Contracts	571,868	3,531,534	8,065,680	4,534,146
Housekeeping Expenses	46,324	382,007	607,725	225,718
Operating Expenses	3,575	25,912	73,413	47,501
Duplicating Expenses	981	10,813	39,367	28,554
Travel and Conference Expenses	1,938	27,603	51,047	23,444
Recruit and Development Expenses	250	1,550	16,922	15,372
Other	280	2,260	5,000	2,740
Total Expenses	\$ 758,713	5,024,924	\$ 10,631,640	5,606,716
INCOME OVER (UNDER) EXPENSES	\$ 63,827	362,443	\$ 464,358	\$ 101,915

NORTHERN VIRGINIA REGIONAL COMMISSION

Minutes of the Commission Meeting Held Thursday, February 22, 2018

COMMISSIONERS

(The names of those members present are highlighted.)

Hon. Marc T. Aveni	<i>City of Manassas</i>
Hon. Willie F. Bailey	<i>City of Alexandria</i>
Hon. Sharon Bulova	<i>County of Fairfax</i>
Hon. Kelly Burk	<i>Town of Leesburg</i>
Hon. Peter Candland	<i>County of Prince William</i>
Hon. John C. Cook, NVRC Treasurer	<i>County of Fairfax</i>
Hon. Laurie A. Dirocco, NVRC Chairman	<i>Town of Vienna</i>
Hon. Gerald M. Foreman II	<i>Town of Dumfries</i>
Hon. Libby Garvey	<i>County of Arlington</i>
Hon. Penelope A. Gross	<i>County of Fairfax</i>
Hon. Pat Herrity	<i>County of Fairfax</i>
Hon. Geary Higgins	<i>County of Loudoun</i>
Hon. Catherine Hudgins	<i>County of Fairfax</i>
Hon. Jeffrey C. McKay	<i>County of Fairfax</i>
Hon. David Meyer	<i>City of Fairfax</i>
Hon. Martin E. Nohe	<i>County of Prince William</i>
Hon. Sheila Olem	<i>Town of Herndon</i>
Hon. Redella S. Pepper	<i>City of Alexandria</i>
Hon. Frank J. Principi	<i>County of Prince William</i>
Hon. Phyllis J. Randall	<i>County of Loudoun</i>
Hon. Jeanette Rishell	<i>City of Manassas Park</i>
Hon. Kathy L. Smith	<i>County of Fairfax</i>
Hon. David Tarter, NVRC Vice-Chairman	<i>City of Falls Church</i>
Hon. John Vihstadt	<i>County of Arlington</i>

STAFF PRESENT

Robert Lazaro	<i>Executive Director</i>
Linda M. Tenney	<i>Deputy Director</i>
Gina Kesselmann-Smith	<i>Executive Assistant</i>
Normand Goulet	<i>Director, Environmental Services</i>
Dale Medearis	<i>Senior Environmental Planner</i>
Michelle Simmons	<i>Director, Human Services</i>
Peggy Tadej	<i>Director, Military Partnerships</i>

OTHERS PRESENT

Melissa Bondi	<i>Enterprise Community Partners</i>
Helen McIlvaine	<i>City of Alexandria, VA Office of Housing</i>

CALL TO ORDER Chairman DiRocco called the meeting to order at 7:34 p.m.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was recited by all present.

ROLL CALL The roll was called and all members present or absent were noted for the record.

DISCUSSION AND PRESENTATIONS **Affordable Housing**

The Commission received a presentation from Melissa Bondi, who serves as the Mid-Atlantic State and Local Policy Director to Enterprise Community Partners, a non-profit corporation, working to develop affordable housing throughout the region and country. Ms. Bondi provided community specific shortfalls as to the lack of affordable housing in Northern Virginia and proposed solutions as to how the public and private sectors can work together. Ms. Bondi's presentation was also distributed to all Commissioners.

Energy Strategy Update

In 2011 the Commission approved the development of a regional energy strategy with stated objectives and goals. Dr. Dale Medearis updated the Commission on what objectives and goals have been achieved and future steps being taken by the Commission and others.

Commissioner Gross added the importance of monitoring what was happening with new technologies.

LED Street Light Update

A brief update was provided with respect to the ongoing dialogue on the regional level with Dominion Energy regarding the availability and pricing of LED Street Lights. The next meeting between NVRC staff and Dominion Energy is set to take place on February 26, 2018.

ACTION ITEMS Commissioner Gross moved approval of the Resolution No. P18-23 – Authorizing the Executive Director to sign a Memorandum of Understanding with George Mason University. The motion was seconded by Commissioner Garvey and carried unanimously.

Commissioner Gross moved approval of the Resolution No. P18-24 – Authorizing the Executive Director to sign an agreement with the Virginia Department of Health. The motion was seconded by Commissioner Olem and carried unanimously.

Commissioner Bulova moved approval of the Resolution No. P18-25 – Authorization to apply for funding from the United States Department of Transportation, Martine Administration (MARAD), America's Marine Highway Program. The motion was seconded by Commissioner Gross and carried unanimously.

EXECUTIVE DIRECTOR'S REPORT Mr. Lazaro presented his report to the Commission, which included the financial report for January 2018 and the following:

- Electric Vehicle/Electric Vehicle Charging Workshop
 - NVRC was pleased to co-host a well-attended workshop on EVs and EV charging with VA Clean Cities. A number of local governments partners attended the event.

- Solarize NoVA 2018 – Spring Campaigns
 - Vienna
 - Prince William
 - Manassas Park
 - Falls Church
 - Fairfax City
 - Fairfax County
 - Piedmont
- Solarize NoVA Smashes Through 1,000 Rooftop Goal
- Rain Garden Workshop
 - NVRC held a residential rain garden workshop with Arlington County and the Northern Virginia Soil and Water Conservation District. 50 homeowners attended the workshop.
- Social Benefits of Renewable Energy
 - NVRC was pleased to host Dr. Sebastian Helgenberger of the Institute for Advanced Sustainability Studies Potsdam for a very good discussion on the social benefits of renewable energy. Several local government partners participated in the workshop.

CHAIRMAN'S REPORT Chairman DiRocco informed the Commissioners that the annual review of Mr. Lazaro will take place at the next Executive Committee meeting on March 22, 2018. She invited Commissioner to attend and added that if Commissioners had any feedback they would like to add, to please reach out.

MINUTES Commissioner Bulova moved approval of the Commission meeting minutes of January 25, 2018. The motion was seconded by Commissioner Gross and carried unanimously.

OTHER BUSINESS Commissioner Gross invited Commissioners to attend the next Community and Military Partnership meeting March 15, 2018 from 10am to Noon at the NVRC office location. The notice for this meeting was distributed. The meeting will include an update on the one-day conference (June 26, 2018 at George Mason University) that will focus on teachers and transitioning military to address the cyber security crisis in this region.

ADJOURNMENT Chairman DiRocco adjourned the meeting at 8:37 p.m.

Respectfully submitted:

Robert W. Lazaro, Jr.
Executive Director

Approved by:

Laurie A. DiRocco
Chairman