



Northern Virginia Regional Commission

MEETING OF THE COMMISSION

Thursday, May 24, 2018

7:30 p.m.

AGENDA

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**.....*Laurie A. DiRocco, Chairman*
2. **ROLL CALL**
3. **PRESENTATIONS AND DISCUSSION**

Chesapeake Bay Phase III Watershed Implementation Plan (WIP)

The Commission will receive a presentation from the Deputy Secretary of Natural Resources for the Commonwealth of Virginia, Ann Jennings, on the development of Phase III of the WIP and the important roles the Planning Districts will be undertaking in this project.

LED Street Light Update

A brief update will be provided by the Executive Director with respect to the ongoing dialogue on the regional level with Dominion Energy regarding the availability and pricing of LED Street Lights.

4. ADOPTION OF ACTION ITEMS

- A. Resolution P18-36 – Authorizing the Executive Director to enter into an agreement with the Virginia Department of Environmental Quality

In support of the Chesapeake Bay Phase III Watershed Implementation Planning (WIP) efforts, the Virginia Department of Environmental Quality (DEQ), in cooperation with the Chesapeake Bay Program Partnership and other state and federal partners, has made grant funds available as authorized in the federally-funded 2017 Commonwealth of Virginia Chesapeake Bay Regulatory and Accountability Program (CBRAP) Work Plan approved by EPA.

The intent of this project initiative is for each PDC covering Chesapeake Bay watershed localities to convene locality and regional officials, staff and stakeholders to provide input and recommendations for meeting Local Area Planning Goals (LAPGs) in accordance with the DEQ-provided “Outline for Local Area Planning Goal Initiative”. PDCs may choose to collaborate or partner with adjacent PDCs in this planning effort, but template BMP input decks will be required for each PDC.

Recommended Action: Adopt Resolution P18-36

5. INFORMATION ITEM

The Nominating Committee proposes an amendment to the Bylaws that will increase the number of months a Chairman or Vice Chairman may serve when first elected to complete the unexpired term of a predecessor.

Specifically, this amendment increases, from six to eleven, the number of “extra” months a Chairman or Vice Chairman may serve when assuming an unexpired term. It does not change the opportunity for a Chairman or Vice Chairman to then serve up to two additional years, if the incumbent subsequently is elected to serve a full one-year term of his own, and one additional full term, as is normally provided.

According to the current Bylaws, proposed amendments must be presented in writing to the Commission at a regular meeting, but are not subject to a vote until the next Commission meeting. A majority of all members of the Commission is required to adopt any proposed amendment to the Bylaws. The Resolution will not be subject to action until the June Commission meeting.

6. REPORT OF THE NOMINATING COMMITTEE

A Nominating Committee has been formed to recommend to the Commission a proposed slate of officers for Fiscal Year 2019. The slate of officers will be voted on at the June meeting.

7. EXECUTIVE DIRECTOR’S REPORT

- Activity Report
- Financial Report

8. CHAIRMAN’S REPORT

9. APPROVAL OF MINUTES FROM April 26, 2018

10. OTHER BUSINESS – Report from the Committee on Community/Military Partnerships

11. ADJOURNMENT



Northern Virginia Regional Commission

RESOLUTION

Resolution No. P18-36

PATRON: Robert W. Lazaro, Jr.
Executive Director

DATE: May 24, 2018

AUTHORIZATION TO SIGN CONTRACT WITH VIRGINIA DEPARTMENT OF ENVIRONMENTAL QUALITY TO ASSIST IN THE DEVELOPMENT OF THE CHESAPEAKE BAY PHASE III WIP

WHEREAS, established in 2010, the Chesapeake Bay Total Maximum Daily Load, or Bay TMDL, set limits for major sources of nitrogen, phosphorus and sediment pollution entering the Chesapeake Bay; and

WHEREAS, to help meet these limits, the six Bay States and the District of Columbia have previously developed Watershed Implementation Plans (WIPs) that included detailed implementation steps, and are now currently planning to develop a third (Phase III) WIP; and

WHEREAS, as part of the Phase III WIP development process, Virginia has received draft planning targets that reflect refinements to the Chesapeake Bay model; and although the planning targets are different from the 2010 Bay TMDL limits, these planning targets will establish new goals for the jurisdictions to achieve to meet water quality standards; and

WHEREAS, the Virginia's Planning District Commissions (PDCs), are uniquely positioned to facilitate local government cooperation and state-local cooperation in addressing regional problems of greater than local significance, specifically in the functional area of environmental management; and

WHEREAS, Virginia PDCs are accustomed to undertaking technical assistance grant projects, providing coordination with local government representatives and information exchanges between local, state and federal partners including the analyses of resource management issues resulting in an informational end product such as reports, maps, data inputs and outreach tools; and

WHEREAS, DEQ desires to work through the PDCs to develop portions of the Phase III WIP and has made funds available to the Chesapeake Bay PDC's to convene locality and regional officials, staff and stakeholders to provide input and recommendations for meeting Local Area Planning Goals established by DEQ; and

WHEREAS, DEQ has made additional funds available to NVRC, due to its unique staff positioning, to provide advanced technical assistance services to the other PDCs for cross-regional coordination, project management and planning throughout the development process.

WHEREAS, the PDCs, then under contract to the Virginia Department of Conservation and Recreation, have previously provided process facilitation, and data scenario and strategy development for Virginia's previous Chesapeake Bay WIP developments; and

THEREFORE, BE IT RESOLVED, the Northern Virginia Regional Commission authorizes the Executive Director to execute a contract with DEQ, for participation in the Phase III WIP project at the allocated funding of \$65,000.

NORTHERN VIRGINIA REGIONAL COMMISSION

MEMORANDUM

TO: NVRC Commissioners
FROM: Nominating Committee
DATE: May 24, 2018
SUBJECT: Proposed Bylaws Amendment

The Nominating Committee proposes an amendment to the Bylaws that will increase the number of months a Chairman or Vice Chairman may serve when first elected to complete the unexpired term of a predecessor.

Specifically, this amendment increases, from six to eleven, the number of “extra” months a Chairman or Vice Chairman may serve when assuming an unexpired term. It does not change the opportunity for a Chairman or Vice Chairman to then serve up to two additional years, if the incumbent subsequently is elected to serve a full one-year term of his own, and one additional full term, as is normally provided.

According to the current Bylaws, proposed amendments must be presented in writing to the Commission at a regular meeting, but are not subject to a vote until the next Commission meeting. A majority of all members of the Commission is required to adopt any proposed amendment to the Bylaws.

A draft Resolution and the proposed amendment follow. Existing Bylaws language proposed for deletion is struck through; language proposed to be added appears in *italics*. These items are provided to fulfill the notice required for Bylaws changes. The Resolution will not be subject to action until the June Commission meeting.



Northern Virginia Regional Commission

Draft for June agenda **RESOLUTION**

Resolution No. P18-

PATRON: Penelope A. Gross
Chairman, Nominating Committee
DATE: June 28, 2018

AMENDMENT TO THE BYLAWS OF THE NORTHERN VIRGINIA REGIONAL COMMISSION

WHEREAS, the Nominating Committee recommends a proposed change to the Commission's Bylaws, specifically in Article VI, Officers, Section 5, Tenure of Office; and

WHEREAS, as required by the Commission's Bylaws, the proposed amendment was provided in writing to Commissioners at a regular Commission meeting on May 24, 2018, for action at the next regular meeting where a majority of Commissioners are present and voting;

THEREFORE BE IT RESOLVED, that the Northern Virginia Regional Commission amends its Bylaws as detailed on Attachment A.

ARTICLE VI. OFFICERS

Section 1. Officers

There shall be the following officers:

Chairman

Vice Chairman

Treasurer

Only members of the Commission are eligible to hold an office.

Section 2. Elections

Elections for officers shall be held annually at the first Commission meeting after June 1 of each calendar year. The term of each office shall be one year commencing on the first day of the month following election and terminating when a successor takes office at the first Commission meeting after the succeeding June 1 or at the first meeting thereafter with a majority of the Commission present. Any office shall become vacant if the incumbent ceases to be a member of the Commission. **If an office becomes vacant for any reason, it shall be filled by an election at the next regular Commission meeting having a majority of members present. The newly elected officer shall complete the unexpired term of the officer he succeeded and serving this interim term shall not make him ineligible for election to a succeeding regular term of office.** If an office is vacated by an officer's election to another office, the vacancy created may be immediately filled by election of a successor officer.

Section 3. Nominations

At the regular May meeting a Nominating Committee shall present one nomination for each Commission office. Additional nominations may be made from the floor at this time.

Immediately following the May meeting, the Executive Director shall send to each Commission member the list of nominees for office proposed by the Nominating Committee and those nominations received from the floor. Commission officers for the subsequent year will be selected from these nominees.

ARTICLE VI. OFFICERS, continued

Section 4. Vote Required to Elect

A majority vote of the Commission members present is required for election to any office. Where the position is uncontested, election may be acclamation. Where the position is contested, voting shall be by hand or voice in public session.

Section 5. Tenure of Office

The Chairman and Vice Chairman each shall be eligible to succeed himself for one additional full term only, PROVIDED the total consecutive tenure in the particular office does not exceed *two and one-half years two years under normal circumstances, or up to two years plus eleven months if the Chairman or Vice Chairman first completed the unexpired term of an officer who did not complete his term.* A member rendered ineligible by past service under this section shall again become eligible after he has not served for one full year.

The Chairman and Vice Chairman shall not be from the same governmental subdivision unless there is a majority vote to the contrary.

Section 6. Duties and Powers

(a) Chairman

In addition to the well-recognized and inherent duties and powers of the office of Chairman, the Chairman signs all acts or orders necessary to carry out the will of the Commission. He has the authority to delegate routine ministerial functions to the Executive Director. He presides over all meetings of the Commission except when not in attendance or while addressing remarks to an issue before the Commission on matters outside the authority of the presiding officer. He is eligible to vote on all issues. He appoints members, Acting Chairmen, and Acting Vice Chairmen to committees, (unless otherwise specified) and appoints substitutes to serve on committees when committee members are temporarily unable to serve. Permanent Chairmen and Vice Chairmen will be elected by all standing committees at their first meeting with a majority of the committee members present. The Chairman shall assume the duties of the Treasurer in the Treasurer's absence.

The Chairman of the Commission shall be an ex-officio member of all standing committees, except the Nominating Committee, but without vote.

(b) Vice Chairman

If the Chairman is absent, the Vice Chairman is the Acting Chairman. He shall perform all duties and exercise all the powers of the Chairman including those resulting from action of the Commission. As Acting Chairman he shall assume the duties of the Treasurer in the Treasurer's absence.

(c) Acting Chairman

In the absence of both the Chairman and Vice Chairman, the Treasurer, and in his absence, the Vice Chairman of the Operations Committee becomes the Acting Chairman. He shall perform all the duties and exercise all the powers of the Chairman including those resulting from action of the Chairman.

ARTICLE VI. OFFICERS, continued

Section 6. Duties and Powers, continued

(d) Treasurer

The Treasurer is official custodian of Commission funds, and the disbursing officer. As custodian he assures the placement of the Commission's funds in a bank or otherwise ensures their security and records the source of all monies. As disbursing officer, he assures payment of all bills or warrants or requisitions, after payment is authorized. The Treasurer, as well as the other officers, shall be covered by a suitable surety bond.

Authorization for budgeted and subsequently authorized expenditures shall be the responsibility of both the Treasurer and the Executive Director. The Executive Director keeps a record of money paid out and of receipts or vouchers to cover each expenditure.

The Treasurer may delegate certain of his duties and responsibilities to the Executive Director.

Wherever practicable all payments shall be made by check. All payments except for Petty Cash shall be made by check against funds on deposit in any bank in which the Commission has funds. All checks shall carry the signatures of any two of the following four persons: The Treasurer, the Chairman, the Vice Chairman and the Executive Director (or the Deputy Executive Director) except for non-payroll checks of \$300.00 or less, for which one signature will suffice if considerations of time make it impractical to obtain two signatures. It is expressly understood that the above individuals are liable only for checks which they sign.

Special checking accounts may be maintained by the Treasurer to facilitate payment of "pass through funds" or to conform to federal grant requirements.

The Treasurer is responsible for maintaining bonding and insurance coverage as approved by the Commission.

In the absence of the Treasurer, the Chairman, and in his absence the Vice Chairman, may act on behalf of the Treasurer and therein assume responsibility for actions taken on the Treasurer's behalf.

The Treasurer or Chairman shall approve the business and travel expenses of the Executive Director. The Executive Director shall certify to the Treasurer the business and travel expenses of all other staff.

A brief financial report shall be made at each regular meeting of the Commission. An independent audit and annual report shall be made as soon as possible after June 30, the end of the fiscal year. The Auditor shall be selected by the Operations Committee and approved by the Commission.

The manner of and procedures for budget, financial, and personnel reporting and record keeping shall be included as part of the Commission's "Personnel and Administrative Policies and Practices" manual.

Executive Director's Report

to the meeting of the
Northern Virginia Regional Commission
May 24, 2018

Promoting Bike and Pedestrian Safety



NVRC participated in two community based events. One in Sterling and the other in the Gum Spring Community Center in Fairfax County.

At both events NVRC teamed up with InovaTrauma Services and other local partners to promote bike and pedestrian safety as part of our grant through the Department of Motor Vehicles.



Neabsco Boardwalk



NVRC was pleased to play an important role in administering the design funds for this beautiful project.



Working with the German Military



NVRC staff was pleased to meet with the Commander of the German Military Command for the US and Canada to talk about best practices of working with the community and sharing ideas on how to work together.

The proposal was well received and this work was seen as a natural extension of the other work NVRC has undertaken to observe and share best practices.



Sharing Our Work



NVRC was pleased to co-host an innovation breakfast with the Community Foundation for green energy. More than 120 people were in attendance and allowed us to share the work we have engaged in with respect to solar, community energy planning, etc.



Upcoming Events

CYBER TRAINING & EDUCATION CONFERENCE
EQUIPPING VETERANS AND TEACHERS WITH RELEVANT COMPUTER SKILLS

VSA NVRC in partnership with **MAXVA** in partnership with **DELTA** in partnership with **CISCO**

Hosted by the Center for Strategic Initiatives, and Northern Virginia Regional Commission

Invite you to participate in this FREE one-day Conference

Tuesday, June 26, 2018
9:00 AM – 4:30 PM
GMU – Science & Technology Campus
10900 University Blvd.
Bull Run Hall Sully 147
Manassas, VA 20109

For questions, please contact
Penny Tardif at
ptardif@nvrc.org
or 703-642-4635.

Learn more and RSVP here:
<https://svcp.gmu.edu/cyber-ready-conference/>
RSVP by June 15, 2018.

OBJECTIVES

- 1. Equip veterans and teachers with relevant computer skills.
- 2. Equip veterans and teachers with computer skills, which can be used in a variety of occupations in public and private industry.
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AGENDA

- 9:00 AM - 9:30 AM: Registration and Welcome
- 9:30 AM - 10:00 AM: Keynote
- 10:00 AM - 10:30 AM: Break
- 10:30 AM - 11:00 AM: Panel Discussion
- 11:00 AM - 11:30 AM: Lunch
- 11:30 AM - 12:00 PM: Break
- 12:00 PM - 12:30 PM: Panel Discussion
- 12:30 PM - 1:00 PM: Lunch
- 1:00 PM - 1:30 PM: Break
- 1:30 PM - 2:00 PM: Panel Discussion
- 2:00 PM - 2:30 PM: Lunch
- 2:30 PM - 3:00 PM: Break
- 3:00 PM - 3:30 PM: Panel Discussion
- 3:30 PM - 4:00 PM: Lunch
- 4:00 PM - 4:30 PM: Break

**POTOMAC
COMMUTER
FAST FERRY**

SAVE THE DATE!

Learn about Fast Ferry service from Washington, D.C. to the National Mall. (WAF-1001)

Monday, June 4, 2018

8:00 - 7:00 pm - Networking and Panel Discussion with Representatives from the District of Columbia, MARAD, NYC Economic Development Corporation, and the results of the latest study

The Dockmaster Building, 101 District Square, S.W., Washington, DC
on District Pier at the Wharf

For more information visit www.potomaccommuterferry.com



NORTHERN VIRGINIA REGIONAL COMMISSION

Minutes of the Commission Meeting Held Thursday, April 26, 2018

COMMISSIONERS

(The names of those members present are highlighted.)

Hon. Marc T. Aveni	<i>City of Manassas</i>
Hon. Willie F. Bailey	<i>City of Alexandria</i>
Hon. Sharon Bulova	County of Fairfax
Hon. Kelly Burk	Town of Leesburg
Hon. Peter Candland	<i>County of Prince William</i>
Hon. John C. Cook, NVRC Treasurer	County of Fairfax
Hon. Laurie A. Dirocco, NVRC Chairman	Town of Vienna
Hon. Gerald M. Foreman II	<i>Town of Dumfries</i>
Hon. Libby Garvey	<i>County of Arlington</i>
Hon. Penelope A. Gross	County of Fairfax
Hon. Pat Herrity	<i>County of Fairfax</i>
Hon. Geary Higgins	County of Loudoun
Hon. Catherine Hudgins	<i>County of Fairfax</i>
Hon. Jeffrey C. McKay	<i>County of Fairfax</i>
Hon. David Meyer	<i>City of Fairfax</i>
Hon. Martin E. Nohe	County of Prince William
Hon. Sheila Olem	Town of Herndon
Hon. Redella S. Pepper	<i>City of Alexandria</i>
Hon. Frank J. Principi	<i>County of Prince William</i>
Hon. Phyllis J. Randall	<i>County of Loudoun</i>
Hon. Jeanette Rishell	City of Manassas Park
Hon. Kathy L. Smith	County of Fairfax
Hon. David Tarter, NVRC Vice-Chairman	City of Falls Church
Hon. John Vihstadt	<i>County of Arlington</i>

STAFF PRESENT

Robert Lazaro	<i>Executive Director</i>
Linda M. Tenney	<i>Deputy Director</i>
Gina Kesselmann-Smith	<i>Executive Assistant</i>
Normand Goulet	<i>Director, Environmental Services</i>
Michelle Simmons	<i>Director, Human Services</i>
Peggy Tadej	<i>Director, Military Partnerships</i>

OTHERS PRESENT

Deborah Johnson	<i>Dominion Energy</i>
Demetra J. McBride	<i>Arlington County</i>
John Morrill	<i>Arlington County Staff</i>
Bill Murray	<i>Dominion Energy</i>
Scott Reamy	<i>Dominion Energy</i>
Brendon Shaw	<i>Dominion Energy</i>
Tim Sargeant	<i>Dominion Energy</i>
Tim Stevens	<i>Falls Church City Planning Commission</i>
Ellen Volo	<i>Fairfax County Government Relations</i>
Mark Webb	<i>Dominion Energy</i>

CALL TO ORDER

Chairman DiRocco called the meeting to order at 7:32 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

ROLL CALL

The roll was called and all members present or absent were noted for the record.

DISCUSSION AND PRESENTATIONS

Energy Legislation Update

At the Commission's January meeting the Commission received a presentation from Mr. Mark Webb of Dominion Energy regarding proposed legislation that would impact regulated utilities in Virginia. Mr. Webb returned to the Commission to inform the Commission on the legislation that was passed by the General Assembly and signed into law by Governor Northam.

Mr. Webb's presentation was emailed to all Commissioners after the Commission meeting.

Commissioner Bulova brought up concerns in regards to the LED Street Light discussions with Dominion Energy. There were fears of a lack of progress. Originally, a larger selection of lights was offered. This amount has been downsized by a large amount. The color temperature is also a concern. Therefore, Commissioner Bulova pointed out that Fairfax County is frustrated with the current status. Chairman DiRocco added that this is a regional issue.

Ms. Johnson from Dominion Energy commented that there is progress in sight in regards to the selection of lights offered and the color temperature problem. Dominion Energy is currently negotiating with the manufacturer for these lights. This issue should be resolved soon and the Commission will be notified as soon as more information is available.

Mr. Lazaro emphasized that the intensity of the lighting is a big concern.

Commissioner Olem commented on the outage app that Dominion Energy offers and complimented on the functionality of it.

LED Street Light Update

A brief update was provided by Mr. Lazaro with respect to the ongoing dialogue on the regional level with Dominion Energy regarding the availability and pricing of LED Street Lights.

Mr. Lazaro also added that there was another meeting scheduled with Dominion Energy on May 1, 2018 and that hopefully, everything should be resolved by May 4, 2018.

ACTION ITEMS

Commissioner Gross moved approval of the Resolution No. P18-32 – General Adjustment of NVRC Pay Plan and Reassignment of Three Positions to New Pay Grades. The motion was seconded by Commissioner Bulova and carried unanimously.

Background:

NVRC engaged HR Extension, Inc., to conduct an assessment of the NVRC's pay plan in comparison with a reasonable array of similar employers

in the labor market. HR Extension, Inc., identified, for each of NVRC's current positions, from two to six reasonable matches among current jobs within City of Alexandria; Counties of Arlington, Fairfax and Prince William; Town of Vienna; and Metropolitan Washington Council of Governments – in terms of the level of duties and responsibilities. This has not been done in a decade. At its last meeting the Commission eliminated five vacant positions.

As part of its assignment HR Extension, Inc., compared midpoints of the pay ranges for each matched set of jobs, and found that NVRC's pay ranges were as much as 19% lower than the average of the comparators. HR Extension, Inc., recommends adjusting NVRC's pay plan upward by 5%, which brings all but three positions within 10% of the market average. Making the recommended general adjustment of NVRC's pay plan, and the recommended reassignment of pay grades for three positions, will improve the future earning potential of staff, but does not result in any immediate costs to NVRC.

Commissioner Gross moved approval of the Resolution No. P18-33 – Merit Salary Adjustment for Executive Director. The motion was seconded by Commissioner Bulova and carried unanimously.

Background:

The Employment Agreement between the Commission and Robert W. Lazaro, Jr., provides that "NVRC will conduct an annual performance evaluation and consider a compensation adjustment as part of such evaluation". On behalf of the Commission, and inviting participation by any and all Commissioners, the Executive Committee completed Mr. Lazaro's performance evaluation on March 22, 2018, in advance of the first anniversary of his engagement as Executive Director (March 25, 2018).

The Executive Committee rated Mr. Lazaro's performance as strong and recommends an annualized pay rate increase of \$5,000 (approximately 3.57%), effective March 26, 2018, which is the beginning of the first pay period following Mr. Lazaro's anniversary. This adjustment will increase Mr. Lazaro's annualized pay rate from \$140,000 to \$145,000 and is within the allowance for pay increases in the adopted Annual Budget for FY 18 and the adopted Preliminary Budget for FY 19.

Commissioner Gross moved approval of the Resolution No. P18-34 – Implementation of Market-Based Salary Adjustments. The motion was seconded by Commissioner Bulova and carried unanimously.

Background:

NVRC engaged HR Extension, Inc. to conduct an assessment of NVRC's pay plan and its pay competitiveness. For planning purposes in preparation of its draft FY2019 Annual Budget and Program, approval of this item permits the Executive Director include such adjustments in the proposed budget. Such adjustments are not finalized until the adoption of the budget by the Commission in June.

Commissioner Olem moved approval of the Resolution No. P18-35 – Extension of Auditor Engagement. The motion was seconded by Commissioner Rishell and carried unanimously.

Background:

The NVRC Personnel and Administrative Policies and Practices manual and Commission Resolution No. 17-20, provide that engagement of Robinson, Farmer, Cox Associates for auditing services may be extended annually for up to four years after initial engagement for the FY 2017 audit, contingent upon the assessment. Robinson, Farmer, Cox Associates has provided a cost proposal for \$17,700, for the first optional year of extending the engagement – less than 2% above the price for the initial engagement (\$17,375). Robinson, Farmer, Cox Associates continues to meet qualifications for serving as the Commission’s independent auditor. Therefore, it is recommended that the auditor’s contract be extended.

EXECUTIVE
DIRECTOR’S
REPORT

Mr. Lazaro presented his report to the Commission, which included the financial report for March 2018 and the following:

- Recognizing Our Regional Efforts
 - VML highlighted our regional SolSmart initiative that the Cities of Falls Church, Alexandria and Fairfax and Arlington County participated in.
 - To date, Alexandria, Fairfax City and Arlington were awarded Bronze status. Falls Church will receive word on their status shortly.
- Solarize NoVA Information Sessions
 - Seven information sessions have been scheduled for the Solarize NoVA program.
- Four Mile Run Restoration Project Wins Governor’s Environmental Excellence Award
 - NVRC was pleased to join colleagues from Alexandria and Arlington in receiving the Governor’s Environmental Excellence Award for the Four Mile Run Restoration Project. This collaborative effort has been ongoing for more than a decade and serves as a great example of intergovernmental cooperation.
- Sharing Information on Cyber Security
 - NVRC hosted a Cyber Security expert from Germany through our relationship with the American Council on Germany to hear why it is important to have trans-Atlantic cooperation in the realm of cyber security. The event was well attended by several jurisdictions and local companies.
- Promoting Safety in the Region
 - NVRC sponsored training that helped the region graduate a class of licensed instructors in pedestrian and bicyclist safety. The instructors are available to do trainings in the community.
- Sharing Solar Best Practices

- NVRC presented at a gathering of local government officials and others at a well attended meeting put together by the Rappahannock/Rapidan PDC and the Piedmont Environmental Council.
- Opioid Conference at GMU
 - NVRC pleased to participate in Opioid conference at GMU. Possible role for Commission in coordinating regional activities.
- Booz Allen Ideas Festival – 2018
 - NVRC staff was pleased to be invited to serve on panels at the Booz Allen Hamilton Ideas Festival held at the Ronald Reagan Building in Washington, D.C. Booz announced at the event a \$5 million company Foundation that will focus on the following issues: Global Health, Veterans, Youth & Education, and Disaster Relief.
- Leesylvania Shoreline Restoration Project
 - Phase 2 of our Leesylvania Shoreline Restoration project has been completed. We are waiting on the plantings to be planted as part of the project.
 - Overall NVRC helped restore some 800 linear feet of shoreline in this well-visited State park. In addition, the project helped create 22,000 square feet of enhanced riparian buffer habitat; and 25,000 square feet of created freshwater tidal marsh and beach habitat.
- Only Rain
 - NVRC provided our local government partners with special stencils and biodegradable solution that is only visible when it is wet to help promote our OnlyRain.org campaign.
- Communicating Our Message
 - NVRC utilizes a host of social media and traditional internet platforms to make our partners and the public aware of our programs and services.

CHAIRMAN'S REPORT

Chairman DiRocco informed the Commissioners that she is currently putting together a nominating committee for the officers for next year. She also asked that if anyone is interested in being on the nominating committee to please contact her.

MINUTES

Commissioner Gross moved approval of the Commission meeting minutes of March 22, 2018. The motion was seconded by Commissioner Smith and carried. Commissioner Tarter, Commissioner Higgins and Commissioner Burk abstained.

OTHER BUSINESS

Commissioner Gross invited Commissioners to attend the next Community and Military Partnership meeting May 17, 2018 from 10 am to Noon at the NVRC office location. The agenda for this meeting was distributed.

Commissioner Gross also reminded the Commission of the upcoming one-day conference on June 26, 2018 at George Mason University, that will focus on teachers and transitioning military to address the cyber security crisis in the region.

ADJOURNMENT

Chairman DiRocco adjourned the meeting at 9:01 p.m.

Respectfully submitted:

Robert W. Lazaro, Jr.
Executive Director

Approved by:

Laurie A. DiRocco
Chairman