



Northern Virginia Regional Commission

MEETING OF THE COMMISSION
Thursday, July 26, 2018
7:30 p.m.

AGENDA

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**.....*Laurie A. DiRocco, Chairman*
2. **ROLL CALL**
3. **PRESENTATIONS AND DISCUSSION**

Northern Virginia Greenhouse Gas Inventory

NVRC has worked cooperatively with the Metropolitan Washington Council of Governments (COG) related to sharing data on greenhouse gases (GHG) in the region. Staff from COG will present data as to the progress of reducing GHG in the region against regionally established goals.

Go Virginia Update

The Chairman and Vice-Chairman of the Go Virginia Northern Virginia Council will provide an update on the activities of the local Council. NVRC plays an administrative role with respect to the operations of the Council.

4. **ADOPTION OF ACTION ITEMS**

- A. **Resolution P19-01 – Authorization to Accept and Subcontract Housing Opportunities for Persons with AIDS (HOPWA) 2018-2019 in suburban Virginia**

The Commission authorizes the Executive Director or his designee to accept approximately \$2,450,000 in HOPWA 2018-2019 funds initially for the grant period October 1, 2018 through September 30, 2019, as well as any additional HOPWA funds that may be identified by DC HAHSTA to address unmet housing and supportive service needs in Northern Virginia.

Recommended Action: Approval

5. **EXECUTIVE DIRECTOR'S REPORT**

- Activity Report
- Financial Report

6. **CHAIRMAN'S REPORT**

7. *APPROVAL OF MINUTES FROM June 28, 2018*

8. *ADJOURNMENT*



Northern Virginia Regional Commission

RESOLUTION

Resolution No. P19-01

PATRON: Robert W. Lazaro, Jr.
Executive Director
DATE: July 26, 2018

**AUTHORIZATION TO ACCEPT AND SUBCONTRACT
HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA)
2018-2019 FUNDS IN SUBURBAN VIRGINIA**

WHEREAS, the District of Columbia Department of Health, HIV/AIDS, Hepatitis, STD, and TB Administration (D.C. HAHSTA) administers U.S. Department of Housing and Urban Development (HUD) Housing Opportunities for Persons with AIDS (HOPWA) funds passed through from the DC Department of Housing and Community Development; and

WHEREAS, D.C. HAHSTA's application on behalf of the region proposes to set aside about 24.5% of the federal award to Metro Washington for HOPWA services in suburban Virginia; and

WHEREAS, the proposed 2018-19 award for suburban Virginia represents a funding increase of approximately 3% over the current grant award; and

WHEREAS, NVRC and HAHSTA staff have solicited ideas on the use of this award from persons living with HIV, advocates, and public/private organizations; and

WHEREAS, this is a continuation award i.e. new providers will not be solicited for the 2018-19 grant period and service and funding priorities will continue from the current grant period;

THEREFORE BE IT RESOLVED, that the Commission authorizes the Executive Director or his designee to accept approximately \$2,450,000 in HOPWA 2018-2019 funds initially for the grant period October 1, 2018 through September 30, 2019, as well as any additional HOPWA funds that may be identified by DC HAHSTA to address unmet housing and supportive service needs in Northern Virginia; and;

BE IT FURTHER RESOLVED, that the Executive Director or his designee is authorized to enter into an intergovernmental agreement with D.C. HAHSTA to continue as regional administrator in suburban Virginia and to accept all HOPWA funds for 2018-2019 on behalf of suburban Virginia, to execute such agreements or amendments with D.C. HAHSTA as may become necessary over the course of the contract period to implement the HOPWA program in suburban Virginia, and to amend the Commission's Budget and Work Plan accordingly; and

BE IT FURTHER RESOLVED, that following receipt of the Notice of Grant Award from D.C. HAHSTA, the Executive Director is authorized to execute agreements with subcontractors according to the plans submitted as part of the Washington, D.C. EMSA application approved by HUD, and in conformity with all applicable state and federal rules and laws; and

BE IT FINALLY RESOLVED, that the Executive Director or his designee will report the resulting award amounts by subgrantee and service category to the Commission upon notice of said awards to subgrantees.

Executive Director's Report

July 2018



Studying Best Practices



NVRC was pleased to participate in a workshop sponsored by the Ecologic Institute about the energy transition in Germany and the impact of their efforts on the coal industry, electric vehicle infrastructure and energy efficiency.



Only Rain Web Site Updated



With the good help of our summer intern, the Only Rain web site has been modernized and updated.



Volunteer Certified Trainers Making a Difference

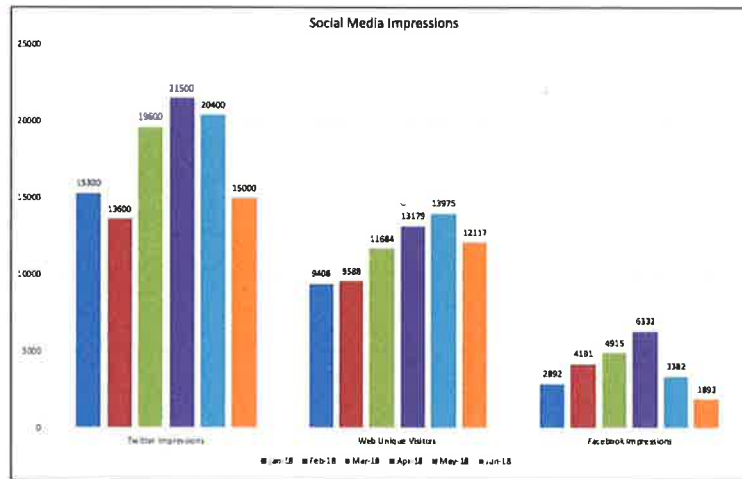


Pleased our volunteer safety instructors were at Fairfax Bike Rodeo in Chantilly and a Friends of the W&OD Trail picnic in Ashburn. The Chantilly event was sponsored by the Boy Scouts & conducted by the Fairfax County Police Department. Our volunteers were certified through NVRC's grant with DMV and use their training to successfully teach students bike safety skills.

Future events will take place in Falls Church, Vienna, Alexandria, Springfield, Reston and Loudoun County (location TBD).



Communicating What We Do



For the first six months of the year total impressions were 198,956.



Upcoming Meeting Agenda Items

September

- New Inova Health System CEO
- Presentation re: Ferry Study

October

- Audit results
- Preliminary FY 2020 Budget for adoption
- Community Foundation for Northern Virginia presentation



SUMMARY OF REVENUE AND EXPENSES
June 30, 2018

	<u>CURRENT MONTH</u>	<u>FISCAL YEAR 2018 Cumulative Total 12 months</u>	<u>Adopted FISCAL YEAR 2018 FINANCIAL PLAN</u>	Actual is:
REVENUE EARNED				
				lower/(higher) than plan
Local (50¢) and State Contributions	\$109,553	1,365,401	1,365,400	(1)
Local (10¢) Designated Contributions	\$22,137	279,042	242,691	(36,351)
Local Agreements	110,576	675,614	960,324	284,710
State Grants and Contracts	1,287	14,194	-	(14,194)
Direct Federal Grants and Contracts	12,048	101,613	186,047	84,434
Indirect Federal Grants and Contracts	747,315	6,880,508	8,127,086	1,246,578
Shared Facilities Revenue	12,570	149,930	142,850	(7,080)
Other	21,301	147,262	68,600	(78,662)
Interest	210	4,522	3,000	(1,522)
Miscellaneous		-	-	-
Total Revenue	\$ 1,036,996	9,618,088	11,095,998	1,477,910
EXPENSES				lower/(higher) than plan
Personnel	\$ 130,062	1,627,758	\$ 1,772,486	144,728
Consultants / Contracts	784,144	6,756,822	8,065,680	1,308,858
Housekeeping Expenses	50,146	571,422	607,725	36,303
Operating Expenses	3,023	57,557	73,413	15,856
Duplicating Expenses	882	24,717	39,367	14,650
Travel and Conference Expenses	4,614	41,291	51,047	9,756
Recruit and Development Expenses	25	2,613	16,922	14,309
Other	1,091	4,235	5,000	765
Total Expenses	\$ 973,987	9,086,415	\$ 10,631,640	1,545,225
INCOME OVER (UNDER) EXPENSES	\$ 63,009	531,673	\$ 464,358	\$ (67,315)

NORTHERN VIRGINIA REGIONAL COMMISSION

Minutes of the Commission Meeting Held Thursday, June 28, 2018

COMMISSIONERS

(The names of those members present are highlighted.)

Hon. Marc T. Aveni	<i>City of Manassas</i>
Hon. Willie F. Bailey	<i>City of Alexandria</i>
Hon. Sharon Bulova	County of Fairfax
Hon. Kelly Burk	<i>Town of Leesburg</i>
Hon. Peter Candland	<i>County of Prince William</i>
Hon. John C. Cook, NVRC Treasurer	County of Fairfax
Hon. Laurie A. Dirocco, NVRC Chairman	Town of Vienna
Vacant	<i>Town of Dumfries</i>
Hon. Libby Garvey	County of Arlington
Hon. Penelope A. Gross	County of Fairfax
Hon. Pat Herrity	<i>County of Fairfax</i>
Hon. Geary Higgins	County of Loudoun
Hon. Catherine Hudgins	County of Fairfax
Hon. Jeffrey C. McKay	County of Fairfax
Hon. David Meyer	City of Fairfax
Hon. Martin E. Nohe	County of Prince William
Hon. Sheila Olem	Town of Herndon
Hon. Redella S. Pepper	City of Alexandria
Hon. Frank J. Principi	<i>County of Prince William</i>
Hon. Phyllis J. Randall	<i>County of Loudoun</i>
Hon. Jeanette Rishell	City of Manassas Park
Hon. Kathy L. Smith	<i>County of Fairfax</i>
Hon. David Tarter, NVRC Vice-Chairman	City of Falls Church
Hon. John Vihstadt	County of Arlington

STAFF PRESENT

Robert Lazaro	<i>Executive Director</i>
Linda M. Tenney	<i>Deputy Director</i>
Gina Kesselmann-Smith	<i>Management Analyst</i>
Normand Goulet	<i>Director, Environmental Services</i>
Corey Miles	<i>Coastal Resources Program Manager</i>
Rashmi Puranik	<i>Federal Grants Data Analyst</i>
Julie Riddle	<i>HOPWA Contract Monitor / Resource Specialist</i>
Michelle Simmons	<i>Director, Human Services</i>
Tylee Smith	<i>Human Services Planner</i>
Debbie Spiliotopoulos	<i>Senior Environmental Planner</i>
Peggy Tadej	<i>Director, Military Affairs</i>

OTHERS PRESENT

Monica Boehringer	<i>City of Manassas</i>
Chris McGough	<i>City of Falls Church</i>
Ellen Volo	<i>Fairfax County Government Relations</i>

CALL TO ORDER

Chairman DiRocco called the meeting to order at 7:33 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

ROLL CALL

The roll was called and all members present or absent were noted for the record.

DISCUSSION AND PRESENTATIONS

Northern Virginia Waste Management Board Report

Staff presented a summary of an exhaustive report undertaken with the support of local government staffs on important trends, challenges and opportunities with respect to the disposal of municipal solid waste and construction and demolition debris.

Fiscal Year 2019 Budget

Staff presented the Fiscal Year 2019 Budget to the Commission for approval.

ACTION ITEMS

Commissioner Gross moved approval of the Resolution No. P18-38 – Approval of by-law amendment. The motion was seconded by Commissioner Garvey and carried unanimously.

Background:

The Nominating Committee proposed an amendment to the Bylaws that will increase the number of months a Chairman or Vice Chairman may serve when first elected to complete the unexpired term of a predecessor.

Specifically, this amendment increases, from six to eleven, the number of "extra" months a Chairman or Vice Chairman may serve when assuming an unexpired term. It does not change the opportunity for a Chairman or Vice Chairman to then serve up to two additional years, if the incumbent subsequently is elected to serve a full one-year term of his own, and one additional full term, as is normally provided.

According to the current Bylaws, proposed amendments must be presented in writing to the Commission at a regular meeting, but are not subject to a vote until the next Commission meeting. A majority of all members of the Commission is required to adopt any proposed amendment to the Bylaws.

Commissioner Gross moved approval of the Resolution No. P18-39 – Adoption of budget for Fiscal Year 2019. The motion was seconded by Commissioner Bulova and carried unanimously.

Background:

The Commission considers a Preliminary Budget each fall for the upcoming fiscal year. In accordance with the Commission's budget policy, the Executive Director has prepared a draft Annual Budget and Programs for Fiscal Year 2019.

ELECTION OF OFFICERS FOR FY 19

At the May 2018 Commission meeting the Nominating Committee recommended the following slate of officers for Fiscal Year 2019. Officers serve a one-year term.

Honorable Laurie DiRocco (Town of Vienna) – Chairman
Honorable David Tarter (City of Falls Church) – Vice Chairman
Honorable John Cook (Fairfax County) – Treasurer

Commissioner Gross moved approval of the slate of officer stated above. The motion was seconded by Commissioner Vihstadt and carried unanimously,

EXECUTIVE DIRECTOR'S REPORT

Mr. Lazaro presented his report to the Commission, which included the financial report for May 2018 and the following:

- LED Street Lighting Study Area Tour
 - NVRC coordinated a visit by regional local government staff to view Arlington County's LED street light demonstration area. Tour provided opportunity to view lighting in neighborhoods to see impact of different styles and temperatures of lighting.
- Alternative Fuel Vehicles
 - NVRC was pleased to partner with Virginia Clean Cities to host a workshop on alternative, clean fuel vehicles.
- NoVA Reps to DC Commission on Health and HIV
 - Five Northern Virginia representatives were appointed by DC Boards and Commissions on to the new **Washington, DC Regional Planning Commission on Health and HIV** (COHAH, the body which replaces the Planning Council.) Northern Virginia representatives represent various perspectives, include one local hospital system, one federally qualified health center, and two community based AIDS service organizations.
- Regional Workshop on Green Banks
 - NVRC participated in a workshop on Green Banks and how they can be utilized to help finance energy efficiency and renewable energy projects. Localities throughout the region participated; including: Alexandria, Arlington, Howard County, Washington, D.C., Talbot County, Anne Arundel County, City of Baltimore, Salisbury, Michigan Saves, DC Green Bank and Connecticut Green Bank.
- Chesapeake Bay Watershed Implementation Plan
 - NVRC was pleased to be invited to attend a reception at the Governor's mansion along with colleagues from several other PDCs regarding the watershed-wide effort to develop Phase III of the Watershed Implementation Plan.
 - NVRC is taking the lead in the Commonwealth in coordinating PDC activities.

CHAIRMAN'S REPORT

Chairman DiRocco mentioned the Cyber conference that took place on June 26, 2018.

MINUTES

Commissioner Gross moved approval of the Commission meeting minutes of May 24, 2018. The motion was seconded by Commissioner Olem and carried. Commissioner Hudgins, Commissioner, Garvey and Commissioner Higgins abstained.

OTHER BUSINESS

Commissioner Gross reported on the one day Cyber conference, that took place on June 26, 2018 at George Mason University and focused on teachers and transitioning military to address the cyber security crisis in the region.

Commissioner Gross also invited all the Commissioners to attend the next Community and Military Partnership meeting on September 20, 2018 at the NVRC office location.

ADJOURNMENT

Chairman DiRocco adjourned the meeting at 9:10 p.m.

Respectfully submitted:

Approved by:

Robert W. Lazaro, Jr.
Executive Director

Laurie A. DiRocco
Chairman