

Northern Virginia Regional Commission

Minutes of the Executive Committee of the Northern Virginia Regional Commission
January 25, 2018

Committee Members

(Those members present have their names highlighted)

Honorable Laurie DiRocco, Chairman – Town of Vienna

Honorable David Tarter, Vice Chairman – City of Falls Church

Honorable John Cook, Treasurer – County of Fairfax

Honorable Sharon Bulova – County of Fairfax

Honorable Penelope R. Gross – County of Fairfax

Honorable Martin Nohe – Prince William County

Staff Present

Robert W. Lazaro, Jr., Executive Director

Linda Tenney, Deputy Executive Director

Gina Kesselmann-Smith, Executive Assistant

Michelle Simmons, Director, Human Services

CALL TO ORDER

Chairman DiRocco opened the meeting at 6:15 PM

SALARY STUDY

Upon a motion made in accordance with Virginia Code No. 2.1, Section 344 and duly seconded, the Commissioners decided unanimously to enter into executive session for the purpose of discussing the salary study.

Commissioner Gross made a motion to reconvene in public session and certify that only public business matters lawfully exempted from open meeting requirements and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed session by the Commission. This motion was seconded by Commissioner Bulova and carried unanimously.

Commissioner Gross made a motion, seconded by Commissioner Cook to approve the recommendation that any annual leave hours in excess of 240 hours revert to sick time at the end of any calendar year. The proposal takes effect as of January 1, 2018.

STATE RYAN WHITE FUNDING

Mr. Lazaro and Ms. Simmons briefed the Committee on the impending change in NVRC's role on Ryan White Part B. Virginia Department of Health (VDH) at federal urging has decided to discontinue the "administrative agent" role that NVRC has filled for Northern Virginia over the last 27 years. Instead VDH will be contracting directly with health care and support service providers. VDH has asked NVRC staff to consider alternate roles to be undertaken under contract to VDH including providing technical assistance, research, program development and

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trainings. In response to a question from Commissioners, staff responded there is no written agreement yet with VDH; a work plan and budget are to be submitted on February 2.

BUDGET

Executive Director Lazaro briefed the Committee on the budget as of the end of December 2017 and reported that NVRC is on the right track.

AFFORDABLE HOUSING PROJECT

Executive Director Lazaro briefed the Committee about his recent meeting with representatives from the Enterprise Foundation and that he plans to have an Enterprise speaker at an upcoming Commission meeting.

GO VIRGINIA

Mr. Lazaro informed the Committee that there was an error in the proposed contract, i.e. that NVRC is obligated to provide a match (½ Million dollars). This is currently being looked at by the NVRC attorney.

OTHER BUSINESS

None

APPROVAL OF THE JANUARY 25, 2018 MINUTES

Commissioner Gross moved approval of the January 25, 2018 committee meeting minutes. The motion was seconded by Commissioner Bulova and carried unanimously.

The meeting adjourned at 7:25 PM.

Respectfully submitted:

Robert W. Lazaro, Jr.
Executive Director

Approved by:

Laurie R. DiRocco
Chairman