

NORTHERN VIRGINIA REGIONAL COMMISSION

Minutes of the Commission Meeting Held Thursday, October 25, 2018

COMMISSIONERS

(The names of those members present are highlighted.)

Hon. Marc T. Aveni	<i>City of Manassas</i>
Hon. Willie F. Bailey	<i>City of Alexandria</i>
Hon. Sharon Bulova	<i>County of Fairfax</i>
Hon. Kelly Burk	<i>Town of Leesburg</i>
Hon. Peter Candland	<i>County of Prince William</i>
Hon. John C. Cook, NVRC Treasurer	<i>County of Fairfax</i>
Hon. Laurie A. Dirocco, NVRC Chairman	<i>Town of Vienna</i>
Hon. Libby Garvey	<i>County of Arlington</i>
Hon. Penelope A. Gross	<i>County of Fairfax</i>
Hon. Pat Herrity	<i>County of Fairfax</i>
Hon. Geary Higgins	<i>County of Loudoun</i>
Hon. Catherine Hudgins	<i>County of Fairfax</i>
Hon. Jeffrey C. McKay	<i>County of Fairfax</i>
Hon. David Meyer	<i>City of Fairfax</i>
Hon. Cydny A. Neville	<i>Town of Dumfries</i>
Hon. Martin E. Nohe	<i>County of Prince William</i>
Hon. Sheila Olem	<i>Town of Herndon</i>
Hon. Redella S. Pepper	<i>City of Alexandria</i>
Hon. Frank J. Principi	<i>County of Prince William</i>
Hon. Phyllis J. Randall	<i>County of Loudoun</i>
Hon. Jeanette Rishell	<i>City of Manassas Park</i>
Hon. Kathy L. Smith	<i>County of Fairfax</i>
Hon. David Tarter, NVRC Vice-Chairman	<i>City of Falls Church</i>
Hon. John Vihstadt	<i>County of Arlington</i>

STAFF PRESENT

Robert Lazaro	<i>Executive Director</i>
Linda M. Tenney	<i>Deputy Director</i>
Gina Kesselmann-Smith	<i>Management Analyst</i>
Normand Goulet	<i>Director, Division of Planning and Environmental Services</i>
Peggy Tadej	<i>Director, Community and Military Partnerships</i>

OTHERS PRESENT

Gaston Araoz	<i>Office of Senator Kaine</i>
Kelly Blanks	<i>Community Foundation for NOVA</i>
Eileen Ellsworth	<i>Community Foundation for NOVA</i>
Andrew Grossnickle	<i>Robinson, Farmer, Cox Associates</i>
Michael Moran	<i>Robinson, Farmer, Cox Associates</i>
Sue Rowland	<i>Go Virginia</i>
Nene Spivey	<i>Children's Science Center</i>
Ellen Volo	<i>Fairfax County Government Relations</i>

CALL TO ORDER

Chairman DiRocco called the meeting to order at 7:38 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

ROLL CALL

The roll was called and all members present or absent were noted for the record.

DISCUSSION AND PRESENTATIONS

Audit

Commissioners received a presentation from NVRC's auditors (Robinson, Farmer, Cox Associates) on the findings of their audit for Fiscal Year 2018 (clean opinion).

The firm informed the Commission that the end year results were ahead of the budget remediation plan that was adopted by the Commission in the Fall of 2016. The auditors found no material weaknesses and no deficiencies. The firm did make one recommendation for the Commission to consider, i.e. to have more detailed support documentation for Commission's credit card use.

Opportunity Index

The Commission received a presentation on The Opportunity Index. It is an interactive data resource created by the Community Foundation for Northern Virginia. Comprised of several key indicators reflecting our region's economy, community health, civic life, and educational outcomes, The Opportunity Index is updated annually by the Community Foundation to track changes and produce trend lines over time, advancing stakeholders' understanding of the true needs of our region.

Children's Science Center

Nene Spivey, the Executive Director of the Children's Science Center, provided Commissioners with a brief update as to the status of this project.

Commissioner Tarter suggested to write a letter of support for the Children's Science Center, so that it could hopefully be included in the Governor's budget. The Commission agreed.

ACTION ITEMS

Commissioner Cook moved approval of the Resolution No. P19-07 – Resolution adopting findings of the audit as presented by Robinson, Farmer, Cox Associates. The motion was seconded by Commissioner Garvey and a friendly amendment was added by Commissioner Cook, i.e. to implement the auditors' recommendations in the management letter. After a short discussion the motion was carried unanimously.

Background:

Robinson, Farmer, Cox associates has presented its audit of NVRC's finances for FY18. The audit must be accepted by the Commission.

Commissioner Cook moved approval of the Resolution No. P19-08 – Resolution adopting preliminary FY20 budget. The motion was seconded by Commissioner Garvey and carried unanimously.

EXECUTIVE
DIRECTOR'S
REPORT

Background:

The resolution adopts the preliminary FY20 budget to provide guidance to NVRC's local government members for their own budget planning for FY20. There is no proposed increase in the per capita rate for dues.

Mr. Lazaro presented his report to the Commission, which included the financial report for September 2018 and the following:

- Verband Region Stuttgart Study Tour
 - A delegation of regionally elected and appointed officials from Stuttgart Region joined us for several days. Many thanks to all our local government partners who helped make the visit a success.

- Study Tour in Pittsburgh and Denver
 - Corey Miles of NVRC staff was able to participate in an American Council on Germany USA study tour. The group travelled to both Pittsburgh and Denver. The group met with numerous officials including the Mayor of Pittsburgh on issues related to resilience, sustainability, etc.

- Opioids
 - CAOs, local CSB and police representatives met to begin a regional dialogue on opioids and sharing best practices, etc. Dr. William Hazel attended the meeting.

- Upcoming Meeting Agenda Items
 - **November**
 - Dr. J. Stephen Jones, CEO, Inova Health System
 - **December**
 - No meeting
 - **Other Meetings**
 - October 29 – Universal Waste Management Seminar
 - November 10 – Free Stormwater Workshop
 - November 15 – Community/Military Partnership
 - November 16 – Apprenticeship Forum – Working with private sector to develop more apprenticeship opportunities in the cyber security field.

CHAIRMAN'S REPORT

Chairman DiRocco reported that the Commission will receive monthly financial reports from the Go Virginia group once the projects begin their operations. The Tech Talent Pipeline project is starting now.

MINUTES

Commissioner Gross moved approval of the Commission meeting minutes of September 27, 2018. The motion was seconded by Commissioner Garvey and carried. Commissioner Tarter and Commissioner Olem abstained.

OTHER BUSINESS

Commissioner Gross invited Commissioners to attend the next Community and Military Partnership meeting on November 15, 2018 from 10 am to Noon at the NVRC office location.

Commissioner Gross also invited everyone to attend the Cyber Apprenticeships free information session for employers in the Northern Virginia region on November 16, 2018 from 8 am to Noon at the NVRC office location.

Commissioner Garvey suggested as a future Commission meeting topic "Emergency Preparedness". The American Red Cross offices on Route 50 would be a convenient location for it or the American Red Cross could come to NVRC to talk about emergency preparedness.

ADJOURNMENT

Chairman DiRocco adjourned the meeting at 9:05 p.m.

Respectfully submitted:

Robert W. Lazaro, Jr.
Executive Director

Approved by:

Laurie A. DiRocco
Chairman