

## RESOLUTION

Resolution No. 22-20

PATRON: Robert W. Lazaro, Jr.  
Executive Director  
DATE: February 24, 2022

### AUTHORIZATION TO ESTABLISH A NEW POSITION TO SUPPORT NVRC'S HIV SERVICES

WHEREAS, via NVRC Resolution 21-16 dated 2/25/21 and Resolution 22-05 dated 9/23/21, the Commission authorized the Executive Director to apply for and receive Ryan White Part B/Rebate funds from Virginia Dept. of Health and HOPWA funds from the DC Dept. of Health; and

WHEREAS, the budgets associated with these two grant programs include funding for staff to accomplish each program's work; and

WHEREAS, several current staff vacancies within the Human Service Division have led to the need for part-time clerical assistance; and

WHEREAS, such a position was not included in the FY2022 budget and personnel schedule adopted by the Commission on June 24, 2021; and

WHEREAS, only the Commission has the authority to amend the budget and approve the number, type and original grade of staff positions;

THEREFORE, BE IT RESOLVED, that the Commission authorizes the Executive Director to amend the budget accordingly, establishing a new regular part-time position entitled Human Services Assistant, Grade 5, within the duration of the grant periods and in accordance with the grant budgets.

#### CERTIFICATION

The undersigned certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Northern Virginia Regional Commission on February 24, 2022.

  
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ROBERT W. LAZARO, JR., CERTIFYING OFFICER