

Northern Virginia Regional Commission

MEETING OF THE EXECUTIVE COMMITTEE

Thursday, April 28, 2022

6:30 p.m.

AGENDA

- 1. CALL TO ORDER – Cydny A. Neville, Chairwoman**
- 2. FINANCIAL REPORT**
- 3. ORGANIZATIONAL GOALS**
- 4. ADOPTION OF MINUTES FROM THE MARCH 2022 MEETING**
- 5. ADJOURNMENT**

SUMMARY OF REVENUE AND EXPENSES
March 31, 2022

	<u>CURRENT MONTH</u>	<u>FISCAL YEAR 2022 Cumulative Total 9 months</u>	<u>Adopted FISCAL YEAR 2022 FINANCIAL PLAN</u>	Actual is:
REVENUE EARNED				lower/(higher) than plan
Local (50¢) and State Contributions	\$ 118,850	\$ 1,069,650	\$ 1,426,215	\$ 356,565
Local (10¢) Designated Contributions	14,593	134,754	252,054	117,300
Local Agreements	48,609	429,025	634,469	205,444
State Grants and Contracts	19,887	183,118	249,994	66,877
Direct Federal Grants and Contracts	139,607	720,048	63,720	(656,328)
Indirect Federal Grants and Contracts	652,088	2,997,201	4,624,692	1,627,491
Shared Facilities Revenue	16,062	143,632	193,176	49,544
Other	44,111	207,804	495,370	287,566
Interest	383	1,419	3,000	1,581
Miscellaneous	-	-	-	-
Total Revenue	\$ 1,054,191	\$ 5,886,651	\$ 7,942,690	\$ 2,056,039
EXPENSES				lower/(higher) than plan
Personnel	\$ 179,511	\$ 1,583,279	\$ 2,500,217	\$ 916,938
Consultants / Contracts	764,532	3,477,984	4,489,918	1,011,934
Housekeeping Expenses	51,990	446,565	627,183	180,618
Operating Expenses	3,485	68,088	99,119	31,031
Duplicating Expenses	939	23,576	41,100	17,524
Travel and Conference Expenses	8,660	19,201	37,041	17,840
Recruit and Development Expenses	-	150	7,000	6,850
Other	229	3,076	5,000	1,924
Total Expenses	\$ 1,009,346	\$ 5,621,920	\$ 7,806,578	\$ 2,184,658
INCOME OVER (UNDER) EXPENSES	\$ 44,845	\$ 264,732	\$ 136,112	\$ (128,620)

Northern Virginia Regional Commission

Minutes of the Executive Committee of the Northern Virginia Regional Commission March 24, 2022

Committee Members

(Those members present have their names highlighted)

Honorable Cydny A. Neville, Chairwoman – Town of Dumfries
Honorable David L. Meyer, Vice Chairman – City of Fairfax
Honorable Kathy Smith, Treasurer – County of Fairfax
Honorable David Tarter – City of Falls Church – via Zoom
Honorable Matt De Ferranti – County of Arlington
Honorable Penelope A. Gross – County of Fairfax
Honorable Jeanette Rishell – City of Manassaws Park

Staff Present

Robert W. Lazaro, Jr., Executive Director
Linda Tenney, Deputy Executive Director
Gina Kesselmann-Smith, Management Analyst – via Zoom

Others Present

Ben Eldridge, Cambridge - via Zoom

CALL TO ORDER

Chairwoman Neville opened the meeting at 6:06 PM.

FINANCIAL REPORT

Mr. Lazaro presented his financial report for February 2022 to the Executive Committee.

APPROVAL OF THE FEBRUARY 24, 2022 MINUTES

Commissioner Gross moved approval of the February 24, 2022 committee meeting minutes. The motion was seconded and carried unanimously.

EXECUTIVE SESSION

Upon a motion made in accordance with Virginia Code No. 2.2, Section 3711 and duly seconded, the Commissioners decided unanimously to enter into executive session for the purpose of discussing a real estate related matter and the executive director review.

Commissioner Gross made a motion to reconvene in public session and certify that only public business matters lawfully exempted from open meeting requirements and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed session by the Commission. This motion was seconded and carried unanimously.

The meeting adjourned at 7:31 PM.

Respectfully submitted:

Robert W. Lazaro, Jr.
Executive Director

Approved by:

Cydny A. Neville
Chairwoman