

NORTHERN VIRGINIA REGIONAL COMMISSION

**Minutes of the Executive Committee Meeting
Thursday, December 16, 2004**

COMMITTEE MEMBERS, COMMISSIONERS, AND ELECTED OFFICIALS PRESENT

Commissioner Melvin Bray	<i>Town of Dumfries</i>
Commissioner Sharon Bulova	<i>County of Fairfax</i>
Commissioner Gerald E. Connolly, NVRC Treasurer	<i>County of Fairfax</i>
Commissioner Joan Cross	<i>City of Fairfax</i>
Commissioner William T. Druhan, Jr.	<i>Town of Purcellville</i>
Commissioner Barbara A. Favola, NVRC Vice Chairman	<i>County of Arlington</i>
Commissioner Robin Gardner	<i>City of Falls Church</i>
Commissioner Brenda Z. Greene	<i>County of Fairfax</i>
Commissioner Catherine Hudgins	<i>County of Fairfax</i>
Commissioner Harry J. Parrish, II	<i>City of Manassas</i>
Commissioner Redella S. Pepper	<i>City of Alexandria</i>
Commissioner Bryan Polk	<i>City of Manassas Park</i>
Commissioner Jane Seeman	<i>Town of Vienna</i>
Commissioner Linda Smyth	<i>County of Fairfax</i>
Commissioner Kristen C. Umstattd, NVRC Chairman	<i>Town of Leesburg</i>
Hon. Scott K. York	<i>County of Loudoun</i>

STAFF PRESENT

G. Mark Gibb	<i>Executive Director</i>
Linda M. Tenney	<i>Deputy Director</i>
Linda Summerall	<i>Executive Secretary</i>
Katherine Mull	<i>Senior Environmental Planner</i>
Doug Pickford	<i>Director, Environmental and Heritage Resources</i>
David Schwengel	<i>Regional Emergency Preparedness Planning Director</i>
Michelle Simmons	<i>Director, Human Services</i>
James Van Zee	<i>Director, Regional Planning Services</i>

OTHERS PRESENT

Eldon James	<i>SR Consulting, Inc.</i>
Sue Rowland	<i>SR Consulting, Inc.</i>
Bruce Bennett	<i>resident, Fairfax County</i>
Jody Bennett	<i>resident, Fairfax County</i>

CALL TO ORDER Chairman Umstattd called the meeting to order at 7:55 p.m.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance was recited by all present.

ROLL CALL The roll was called and all members present or absent were noted for the record.

INFORMATION ITEMS

A. Reconstituted Commission

Mr. Gibb reported that NVRC's 14 member governments have approved the Charter amendment and are in the process of returning their signature pages and appointing/reappointing their representatives to the Commission.

The reconstituted Commission will hold its first meeting on January 27, 2005. The former representatives (citizens and elected officials) will be invited to this meeting and recognized for their service.

B. Update on NVRC Office Lease

Mr. Gibb reported that the current office building was sold and the new owner is not currently interested in extending NVRC's lease. Two office spaces are being considered. One space is located in Annandale near NVRC's current location; the other space is in Merrifield just off Rt. 50. More information will be forthcoming.

C. Regional Gang Activity

Mr. York discussed the resolution and the need for Northern Virginia jurisdictions to adopt it as soon as possible. Mr. Gibb reported that the police chiefs met and amended the resolution, which he distributed.

After discussion, the members agreed to delete the phrase "...shall independently, but in a time-coordinated fashion..." in the "resolved" clause. Commissioner Connolly moved the resolution as amended and that Commission staff forward the amended resolution to its member jurisdictions for adoption. The motion was seconded.

Commissioner Seeman raised the issue of NVRC coordinating this activity and how it impacts the budget. Mr. York said his expectation is information sharing.

The motion was carried unanimously.

Commissioner Connolly asked if NVRC will look into the \$3 million Congress awarded the Commonwealth for anti-gang activity, adding that he was told that the state does not plan on spending the money in Northern Virginia. He suggested a letter be sent to Secretary Marshall.

ACTION ITEMS

A. Approval of minutes

Commissioner Connolly moved approval of the minutes of the October 28, 2004, meeting of the Executive Committee. The motion was seconded and carried unanimously.

B. Financial Reports for October 2004

Commissioner Hudgins moved approval of the financial reports. The motion was seconded and unanimously carried.

C. Authorization to Sign a Letter of Agreement for Media Buying Services

Ms. Mull, NVRC Senior Planner, stated that local jurisdictions sought a means by which they could pool their stormwater outreach funds to reach more citizens at a lower cost and to meet state and federal requirements. In response, NVRC staff coordinated a regional stormwater public education and outreach effort designed to use radio as a cost-effective communications medium. This project has the potential to also include utilities and additional jurisdictions, and to become a multi-year program.

Mr. Pickford added that this approach fulfills a requirement for public education that jurisdictions must meet.

Several Commissioners commented that they were unaware of this program budget request. NVRC staff replied that it had been approved at the departmental or executive level.

Commissioner Connolly requested holding off on the media campaign until all the member jurisdictions agree to participate.

Commissioner Favola moved Resolution No. P05-06 in concept. Commissioner Pepper suggested that Mr. Gibb call the chief elected officials of the jurisdictions not participating in this project to see if they will participate.

D. HSA Appointment

Commissioner Favola moved Resolution No. P05-07. The motion was seconded. Discussion ensued. Upon learning that the candidate had not been vetted by the Prince William Board of County Supervisors, staff was directed to notify Prince William County, and postponed action until the next meeting of the Commission.

E. FY 2004 Audited Statements

Commissioner Connolly moved adoption of Resolution No. P05-08. The motion was seconded and carried unanimously.

F. Authorization to Purchase Goods and Services for 2-1-1 Planning Activities

Ms. Simmons reported that the Northern Virginia local governments, through the Human Service Officials, have committed to make contributions to support of the costs of the 2-1-1 Information and Referral planning work, expected to total approximately \$21,500. The 2-1-1 I&R number is being implemented throughout the U.S.

Resolution No. P05-09 was moved, seconded and carried, with Commissioner Parrish voting in opposition.

G. Memorandum of Understanding with Virginia Department of Transportation and Northern Virginia Transportation Authority

Staff distributed Resolution No. P05-10, adding that this Memorandum of Understanding was adopted by the Northern Virginia Transportation Authority at its meeting earlier this evening.

Commissioner Connolly moved adoption of Resolution No. P-05-10. The motion was seconded and carried unanimously.

H. Authorization to Engage Consultant for Professional Services in Relation to the Northern Virginia BRAC Initiative

Staff distributed Resolution No. P05-11, explaining that the local economic development offices and NVRC staff have compiled an inventory of defense functions in federally owned and leased commercial office space in Northern Virginia. However, NVRC requires professional consultation services to (1) assist in validating the completeness and accuracy of the inventory data; (2) provide GIS mapping assistance for analysis and presentation of the data; (3) assess the prevalence and location of functions in office space that does not conform with the new building security standards; and (4) advise on strategies for addressing facility security issues in a way that supports retention of defense missions in Northern Virginia. Resolution No. P05-11 authorizes the Commission to assign this task to Post, Buckley, Schuh and Jernigan (PBS&J) – a consulting firm already under contract to

NVRC for assistance with a regional all-hazard mitigation plan – for an amount not to exceed \$35,000.

Commissioner Connolly moved adoption of Resolution No. P05-11. The motion was seconded. Commissioner Favola suggested that a word change in the third paragraph, from "...commercial office space that *does* not conform..." to "...that *may* not conform..." The motion as amended carried unanimously.

NVRC
LEGISLATIVE
PLATFORM

Ms. Rowland introduced her partners, Eldon James, a former county administrator; and Pete Giesen (present via telephone), a former member of the Virginia House of Delegates. Ms. Rowland then reviewed the new portions to last year's Legislative Platform, including a new position distributed by staff, Civil Penalties for On-site Wastewater System Violation. Staff explained that this position comes from Loudoun County's request to NVRC staff for assistance with this issue. The Commissioners agreed to add this position to the Legislative Platform.

Commissioner Favola suggested including a position supporting the repeal of HB 751, which does not recognize a civil union, partnership contract or other arrangement between persons of the same sex purporting to bestow the privileges or obligations of marriage. Commissioner Parrish objected to the inclusion of this position.

Commissioner Connolly moved adoption of the package as amended without the inclusion of the position supporting the repeal of HB 751. The motion was seconded and unanimously carried.

Commissioner Favola then moved to include the position on HB 751 in the package. The motion was seconded and carried with Commissioner Parrish abstaining.

OTHER BUSINESS Commissioner Umstattd suggested that Dr. Allen McKay of the biotech industry be invited to speak at the Commission's next meeting.

ADJOURNMENT Chairman Umstattd reminded the members that the next meeting will be a full Commission meeting at 8:00 p.m. on January 27. She adjourned the meeting at 9:30 p.m., wishing the members happy holidays.

Respectfully submitted:

G. Mark Gibb
Executive Director

Approved by:

Kristen C. Umstattd
Chairman