

# NORTHERN VIRGINIA REGIONAL COMMISSION

## Minutes of the Commission Meeting Held Thursday, June 27, 2002

### COMMISSIONERS

(The names of those present are highlighted)

Commissioner Hilda M. Barg	<i>County of Prince William</i>
Commissioner Charles J. Billand	<i>County of Loudoun</i>
<b>Commissioner Albert J. Boudreau</b>	<b>Town of Vienna</b>
Commissioner Christopher K. Brown	<i>Town of Dumfries</i>
<b>Commissioner Sharon Bulova</b>	<b>County of Fairfax</b>
<b>Commissioner James C. Chesley</b>	<b>County of Fairfax</b>
Commissioner William C. Cleveland	<i>City of Alexandria</i>
<b>Commissioner Gerald E. Connolly</b>	<b>County of Fairfax</b>
Commissioner Anna F. Dixon	<i>County of Fairfax</i>
<b>Commissioner Albert C. Eisenberg</b>	<b>County of Arlington</b>
<b>Commissioner Barbara A. Favola</b>	<b>County of Arlington</b>
Commissioner Jay Fiset	<i>County of Arlington</i>
<b>Commissioner Robert C. Goessman</b>	<b>City of Manassas</b>
<b>Commissioner Brenda Z. Greene</b>	<b>County of Fairfax</b>
<b>Commissioner Penelope A. Gross</b>	<b>County of Fairfax</b>
<b>Commissioner Katherine K. Hanley, NVRC Chairman</b>	<b>County of Fairfax</b>
<b>Commissioner Mark R. Herring</b>	<b>County of Loudoun</b>
Commissioner John F. Herrity	<i>County of Fairfax</i>
Commissioner Edgar B. Holley	<i>County of Prince William</i>
<b>Commissioner Catherine Hudgins</b>	<b>County of Fairfax</b>
<b>Commissioner John D. Jenkins</b>	<b>County of Prince William</b>
<b>Commissioner David Kirkpatrick, Jr.</b>	<b>City of Fairfax</b>
<b>Commissioner Lyman Krekel</b>	<b>City of Falls Church</b>
<b>Commissioner Jesse Ludvigsen</b>	<b>City of Manassas Park</b>
Commissioner John D. Marsh	<i>Town of Purcellville</i>
Commissioner Elaine N. McConnell	<i>County of Fairfax</i>
Commissioner Stuart Mendelsohn	<i>County of Fairfax</i>
<b>Commissioner Charles Monroe</b>	<b>County of Arlington</b>
<b>Commissioner Michael O'Reilly</b>	<b>Town of Herndon</b>
Commissioner Sally B. Ormsby	<i>County of Fairfax</i>
Commissioner Harry J. Parrish, II	<i>City of Manassas</i>
<b>Commissioner Redella S. Pepper</b>	<b>City of Alexandria</b>
Commissioner Alice Keane Putman	<i>County of Fairfax</i>
Commissioner R. Scott Silverthorne	<i>City of Fairfax</i>
<b>Commissioner Robert Rapanut</b>	<b>City of Alexandria</b>
<b>Commissioner Lilla D. Richards</b>	<b>County of Fairfax</b>
Commissioner Steven A. Rogers	<i>City of Falls Church</i>
<b>Commissioner Kristen C. Umstattd, NVRC Treasurer</b>	<b>Town of Leesburg</b>
Commissioner Don White	<i>County of Prince William</i>
Commissioner Edgar S. Wilbourn, III	<i>County of Prince William</i>
<b>Commissioner William R. Wren</b>	<b>City of Manassas Park</b>
<b>Commissioner Scott K. York, NVRC Vice Chairman</b>	<b>County of Loudoun</b>

### STAFF PRESENT

G. Mark Gibb	<i>Executive Director</i>
Linda Tenney	<i>Deputy Director</i>
Linda Summerall	<i>Executive Secretary</i>
Stacie Balderston	<i>Federal Grants Program Manager</i>
David L. Bulova	<i>Director, Environmental Services</i>
Coralie Miller	<i>Administrative Secretary, Human Services</i>
Rashmi Puranik	<i>Federal Grants Data Analyst</i>
Michelle Simmons	<i>Acting Director, Human Services</i>
Tylee Smith	<i>Information and Referral Program Manager</i>
Nicolelthe Solan	<i>Federal Grants Analyst</i>
James Van Zee	<i>Director, Regional Planning Services</i>

**STAFF PRESENT, continued**

Donald Waye  
John H. Winston, III

*Four Mile Run Program Manager  
Federal Grants Analyst*

**GUESTS PRESENT**

*Sue Rowland  
Scott Gregory*

*SR Consulting, Inc.  
Fairfax Co. Dept. of Information Technology*

- CALL TO ORDER Chairman Hanley called the meeting to order at 8:02 p.m.
- PLEDGE OF ALLEGIANCE The Pledge of Allegiance was recited by all present.
- ROLL CALL The roll was called and all members present or absent were noted for the record.
- MINUTES The minutes of the May 23, 2002, meeting of the Commission were moved, seconded and unanimously carried.
- CONSENT AGENDA Commissioner Connolly moved approval of the consent agenda, consisting of the items below. The motion was seconded and carried.
- A. Financial Reports for May 2002
  - B. Resolution No. P02-35: Authorization to Enter into Task Order Two for Model Development Services with the Occoquan Watershed Monitoring Laboratory
  - C. Resolution No. P02-36: Reappointment of Philip N. Reeves, DBA, to the Health Systems Agency of Northern Virginia Board of Directors
  - D. Resolution No. P02-38: Engagement of SR Consulting, Inc. for Professional Services as Legislative Liaison for the Commission
- EXECUTIVE DIRECTOR'S REPORT
- A. Mr. Gibb pointed out the material included in the meeting package: the monthly program activities report and an updated Commissioner roster.
  - B. Fairfax County Information Kiosk Demonstration
- Mr. Scott Gregory of the Fairfax County Department of Information Technology demonstrated the information kiosk via the Internet. The information kiosks are at 25 locations throughout Fairfax County, including three shopping malls, as well as in the City of Fairfax and the Town of Warrenton. The County is engaged in discussions with the Towns of Herndon and Vienna to site kiosks, and Arlington County has just inquired into placing them in Arlington; MWCOG is interested as well.
- The kiosks will print information, maps, and applications for County benefits, services, and jobs. The kiosks contain information on some of the other Northern Virginia jurisdictions and links into the Northern Virginia Regional Commission's website. The kiosks cost \$6,500 each, and the state pays to have DMV information available.

- C. Mr. Gibb pointed out that the Spanish-language version of the *2002 Quick Guide* had been placed before the Commissioners. This is the first time the *Quick Guide* has been translated into a foreign language. Copies will be distributed free of charge to the member governments' human service agencies and public schools.
- D. Commissioner Umstattd, President of the Virginia Association of Planning District Commissions, reported that VAPDC will hold its Annual Summer Conference in Virginia Beach July 18-20. Mr. Gibb added that Health and Human Services Secretary Jane Woods will speak, and the organization is waiting confirmation from the Governor. The conference theme is "Transportation, Taxes and Terrorism."
- E. Mr. Gibb announced that NVRC staff member Don Waye is leaving the Commission after 15 years employment. Mr. Waye has accepted a position with the U.S. Environmental Protection Agency. Chairman Hanley presented Mr. Waye with a certificate of appreciation.

#### CHAIRMAN'S REPORT

- A. Commissioner Hanley announced four outgoing members of the Commission: Commissioners Brown, Marsh, Rogers and Silverthorne.
- B. Chairman Hanley also announced that Fairfax County has declared 2002 "the Occoquan Watershed Year." Brochures commemorating the 20<sup>th</sup> anniversary of the downzoning of Fairfax County's Occoquan Watershed were distributed.

#### RESOLUTION NO. P02-34

##### **Adoption of Fiscal Year 2003 Annual Budget and Programs**

Commissioner Umstattd reported that the Operations Committee met immediately before the Commission meeting and recommends adoption of the proposed FY 03 Annual Budget and Programs. The member governments will pay the same amount of dues as FY 02, and they have provided for this in their budgets. She noted that the State has cut each Planning District's annual contribution by approximately \$8,000; this is on top of a 13 percent reduction received for FY 02. NVRC now receives less money from the state in annual contribution than was received in 1988.

Commissioner Umstattd moved adoption of Resolution No. P02-34. The motion was seconded and carried unanimously.

#### COMMITTEE REPORTS

- A. Human and Community Services

- Update on CareFirst Conversion

Commissioner Favola reported that the CareFirst Watch Group is monitoring the conversion of Blue Cross Blue Shield to for-profit Wellpoint. The Virginia Insurance Commissioner has decided he has no role in the process.

The Human and Community Services Committee met with Dr. Tom Connally, a retired physician from Arlington, who is active on many national, state and local professional associations as well as local civic associations. Dr. Connally has agreed to act as NVRC's liaison with the CareFirst Watch Group.

Commissioner Favola moved that the Northern Virginia Regional Commission officially participate in the CareFirst Watch Group by appointing Tom Connally, M.D., as its liaison.

The motion was seconded and carried. Commissioner Gross requested that the record show her abstention, since Dr. Connally was her former family physician. Commissioner Eisenberg also abstained.

- Report on Ryan White CARE Act and HOPWA Subgrants for 2001-2002

Ms. Simmons distributed a chart showing subgrant distributions made for the 2001-2002 grant cycle for CARE Act, Title I and Title II.

Ms. Balderston, the Federal Grants Program Manager, explained that the Ryan White CARE Act was authorized by Congress in 1990. Title I provides last resort medical assistance to low-income people needing with HIV/AIDS, while Title II provides same for the extremely poor. Approximately 140 people in Northern Virginia were served with Title II funds for 2001-2002.

Under Housing Opportunities for Persons With AIDS (HOPWA) grants, 800 Northern Virginians were provided with subsidized housing and/or related services. Ms. Balderston reviewed the grants for years 8, 9, 10 and 11, explaining that money from several grant years can be available simultaneously under this federal program.

B. Operations

Resolution No. P02-37: ENGAGEMENT OF AUDITOR

Commissioner Umstatttd reported that the Operations Committee met prior to the Commission meeting and recommends engagement of Clifton Gunderson LLP to prepare the Commission's FY 02 audit. She reported that five responses were received for the Commission's RFP. The committee rated the responses, and staff interviewed the top two candidates.

In reply to Commissioner Krekel's inquiry, Commissioner Umstatttd confirmed that Clifton Gunderson LLP has not previously prepared audits for the Commission.

Commissioner Umstatttd moved adoption of Resolution No. P02-37. The motion was seconded and unanimously carried.

ELECTION OF OFFICERS FOR FY 2003

Commissioner Bulova moved the following slate of officers and the motion was seconded:

Chairman	Scott K. York	Loudoun County
Vice Chairman	Kristen C. Umstatttd	Town of Leesburg
Treasurer	Barbara Favola	Arlington County

Chairman Hanley asked for nominations from the floor; there were none.

Commissioner Richards moved adoption of the slate of officers by acclamation. The motion was seconded and unanimously carried.

OTHER BUSINESS

Commissioner York read a certificate of appreciation to Chairman Hanley for serving two terms as chairman of the Northern Virginia Regional Commission. The members and staff gave her a round of applause.

ADJOURNMENT      There being no further business, Chairman Hanley adjourned the meeting at 9:52 p.m.

Respectfully submitted:

Approved by:

G. Mark Gibb  
Executive Director

Katherine K. Hanley  
Chairman