

MIRR RFP Questions and Answers

Q1. Is there an RFP number?

A1. No, there is not an RFP number. All submissions should reference the Military Installation Resilience Review in the proposal.

Q2. References. Page 1, which states, “the MIRR project will involve an all-hazards approach in terms of screening threats, risks, and vulnerabilities (either natural or manmade, including from the effects of climate change and compatible use) ...” and Page 20 which states, “Identify and Map Military Installations Resilience Threats and Prepare Vulnerability/Compatible Use Assessments for each of the three bases.” In light of the multiple references to “threats,” including “manmade” does the scope of the project include the contractor’s review and analysis of antiterrorism/force protection focused threat assessments that encompass the range of adversaries and tactics targeting military installations or surrounding communities?

A2. The scope of the project does not include an analysis of antiterrorism/force protection threats. The manmade threats include development adjacent to the installations that is not compatible with military operations.

Q3. If the answer to Q2 above is yes, will the NVRC provide the previously established threat assessments to the contractor in order to conduct an overall analysis of threats and vulnerabilities?

A3. A threat assessment is not required.

Q4. Section II. Scope of Work: Is this a classified contract? If so, who is the sponsoring agency that will provide the DD254?

A4. No, this is not a classified contract.

Q5. Section III. Terms of Contract: Section III states "The term of this agreement shall be from the date of execution through completion of all tasks required for this project, subject to the funding term approved by OLDCC. NVRC reserves the right to obtain additional tasks and services on an as-needed basis for five years from the date of signed agreement." To clarify, are all deliverables detailed in Attachment A: Scope of Work expected to be completed in Year 1 of the contract or does the offeror have the freedom to build a project plan and pricing construct that sees the deliverables in Attachment A completed in Year 1 and beyond? If the offeror has the freedom to build a project plan and pricing construct that sees the deliverables in Attachment A completed in Year 1 and beyond, are there some deliverables that are intended to extend for the full five years of the contract agreement, such as the Stakeholder Workshops in Task 4.

A5. The timeline for the project is approximately one-year. The current deadline for the grant is 28 February 2023. The anticipated award is early January 2022. All tasks must be completed by 28 Feb 2023, unless OLDCC extends the timeline for the grant without additional funding for the grant.

Q6. Section IV. Qualifications / B. Contractor Experience: The RFP states "The Contractor should be able to describe at least three examples of projects led by the contractor....." Is it acceptable for the

offeror to have been a subcontractor who led the example project work? Furthermore, may an offeror team submit a project example from one or more of its subcontractors/teaming partners?

A6. Ideally the contractor will have examples of past projects they have led. However, if the contractor was a subcontractor on a project but led the work, they can use that as an example. Teams can provide examples of members of the team, not just the prime contractor.

Q7. What is excluded from the twenty (20) page limit?

A7. The cover letter, table of contents, two-page resumes of key personnel assigned to this project, and project sample cut sheets are excluded from the 20-page proposal limit. The submission forms and non-binding price proposal should be part of the overall proposal package.

Q8. Section V. Proposal Requirements / B. Required Proposal Contents: Paragraph B. 3.e. Proposal states "Provide online or otherwise electronic examples of your work for each reference company provided. Examples will not be counted in the fifteen-page limit." May examples be provided as separate files Appendix to the proposal?

A8. Yes, online, and electronic references may be provided as a separate Appendix.

Q9. Section V Proposal Requirements / B. Required Proposal Content / Bullet G. Reference top of RFP Page 6, at "g. Nonbinding Price Proposal" and the table for estimated cost for each of three tasks: What supporting detail is required to substantiate the offer's proposed price? Is a Basis of Estimate (BOE) with detailed assumptions required?

A9. Yes, a Basis of Estimate (BOE) with detailed assumptions is required.

Q10. Section V. Proposal Requirements / B. Required Proposal Content / G: Are Travel and Other Direct Costs (ODCs) required? If so, please provide details for estimating purposes.

A10. Yes, travel and other direct costs (ODCs) should be included in the proposal. Mileage is calculated at \$0.56 per mile. Additional travel requirements will be based on the Contractors primary location and the personnel assigned to the contract. This is a firm fixed price contract so all travel costs should be estimated based on the number of meetings required in the Scope of Work.

Q11. Section V. Proposal Requirements: Does NVRC want the nonbinding price proposal submitted in a separate volume of the proposal from the technical approach and past performance elements?

A11. No, the nonbinding price proposal should be submitted with the technical approach and past performance elements.

Q12. Section VII Selection of Contractor and Evaluation Procedures / B. Basis for Award: What type of award is anticipated? Firm Fixed Price (FFP), Time & Materials (T&M), Cost Plus Fixed Fee (CPFF), Cost Plus Award Fee (CPAF), other?

A12. The contract will be awarded as a Firm Fixed Price contract.

Q13. Section VII. Selection of Contractor and Evaluation Procedures / C. Evaluation Criteria: SWaM is designated as 5% of the overall score for an offeror's proposal. Can the full 5% be achieved through a

subcontracting plan that designates a significant percentage of the workshare to SWaM-certified small businesses?

A13. Any firm partnering with a SWaM business will receive full credit for the 5% whether the SWaM business is the prime or subcontractor. The role of the SWaM prime or subcontractor must be detailed in the proposal so the selection committee can award the 5%.

Q14. Attachment A: Scope of Work – Does NRVC envision that the offeror shall provide each Task area and associated deliverables for each military installation? Or will the three installations stakeholders and associated counties be incorporated into one combined review?

A14. Each installation and their surrounding counties will be evaluated separately, however, NVRC envisions there will be regional issues that will be incorporated into a combined review.

Q15. Task 1 specifies at least 21 Project Team Meetings. What is the expected ratio of in-person to virtual?

A15. At least 50% of the meetings will be virtual. There will be a minimum of 7 in-person meetings during the review process.

Q16. The scope area specified in the RFP is for the 4-county area of Arlington, Fairfax, Prince William, and Stafford Counties. Will the study include the entire county's area or areas adjacent to and near the three specified installations?

A16. The study will focus on the areas adjacent to the installations. However, watershed boundaries associated with flooding issues may extend into the County.

Q17. Is cybersecurity vulnerability and threat analysis expected within this scope?

A17. Cybersecurity and perimeter threat analysis are not part of the scope of this project. Threats that pertain to encroachment or climate change are part of the analysis.

Q18. Can NVRC please confirm if costs are required for all tasks identified in the Scope of Work?

A18. Yes, costs are required for all tasks identified in the Scope of Work.

Q19. RFP Reference Section V-B-3-e "Online/Electronic Work Examples" - Some of our work for the Navy is highly relevant but also classified as *Confidential*. How would you like us to present this information? We could provide a summary of this work but due to the nature of these programs, we cannot provide work examples.

A19. Provide a summary of the work with as much detail as possible.

Q20. What is the intent of the final bullet in item A, page 3?

A20. Understanding and work in equitable access and public benefit reporting refers to work that benefits all people and provides access to all people. This review must be equitable and inclusive.

Q21. Please clarify what you are looking for us to provide in item B, page 3, "...conducting business analysis for implementing resilience projects."

A21. Provide examples of resilience projects the Contactor or sub-contractors have worked on and what the costs of those projects were. Return on investment is an element of analysis for resilience projects.

Q22. What kind of examples of previous work are you looking to see?

A22. All examples of previous work with military installations, resilience projects, and any combination of resilience projects on military installations.

Q23. With regard to the 21 anticipated project meetings, how frequently do you expect them to occur?

A23. Meetings will occur monthly or twice per month. Meetings will be staggered between the Installations and the Counties. One or two regional missions might be required. A meeting calendar will be discussed with the winning contractor.

Q24. In reference to subtask 3.2: Vulnerability and Compatible Use Assessment, does the MIR project include an analysis of compatibility factors that may impact military operations?

A24. A list of compatibility factors will be provided to the winning Contractor.

Q25. Can NVRC provide a synopsis of the analysis that BAH has performed to-date and what conclusions have stakeholders drawn from the work thus far?

A25. NVRC will provide all information currently available to the winning Contractor at notice to proceed.

Q26. Based on what is known to date, how many priority vulnerabilities have been identified?

A26. Each Installation has identified 3-5 priority vulnerabilities.

Q27. Under the MIRR project, how many mapped threats and mitigation plan scopes are anticipated per base?

A27. At least three mapped threats and mitigation plans are anticipated per Installation.

Q28. What level of planning is envisioned for site-specific solutions?

A28. High-level planning is envisioned. Site specific solutions may not be available at the end of the review process.

Q29. Is conceptual design (or beyond) anticipated for mitigation solutions?

A29. No, conceptual designs are not anticipated. Off-the-shelf solutions should be identified if the Contractor has experience with the solution.

Q30. Does NVRC anticipate the selected contractor to perform additional numerical modeling (e.g., hydrodynamic with rainfall and/or surge + sea level rise scenarios) beyond that previously completed by BAH?

A30. No, NVRC does not expect the contractor to perform additional numerical modeling beyond what has been completed.

Q31. What is the desired/expected level of engagement with the general public?

A31. General public engagement is not anticipated. However, if a stakeholder invites the general public, then engagement will have to continue throughout the process.

Q32. To what extent will manmade hazards be part of this effort? Can this be defined more clearly?

A32. Man-made hazards at all installations should be evaluated during the resilience review. Man-made hazards include localized flooding, shoreline development, and planned development adjacent to shorelines or flood prone areas.

Q33. Will the contractor be expected to analyze assets and infrastructure impacts on the installations?

A33. Yes, the contractor will be expected to analyze assets and infrastructure impacts on the installation. NVRC and the Installations will provide guidance.

Q34. Will the contractor be expected to identify solutions on the installations?

A34. Yes, the contractor will be expected to identify solutions on the installations. The Installations and NVRC will provide guidance.

Q35. What role will the NVRC have in the engagement program?

A35. NVRC has a Project Manager assigned to provide support to the Contractor during the Resilience Review. The PM has already started engaging with the Installations and the Counties.

Q36. Please clarify the areas of Joint Base Meyer-Henderson Hall that are included in the MIRR.

A36. The portion of Joint Base Myer-Henderson Hall located in Arlington County is the only portion of the Installation included in the MIRR.

Q37. What is the anticipated location of the stakeholder's meetings if held in person?

A37. In person stakeholder meetings will be held at the Installation or at NVRC.

Q38. How many people are expected to attend the stakeholder meetings?

A38. The Policy Committee currently has 18 people, and the Technical Review Committee has 25 people. Subsets of both committees will attend the stakeholder meetings. The number of personnel on each committee may expand or contract during the project.

Q39. What is the anticipated duration of the stakeholder meetings?

A39. The average stakeholder meetings will be 1.5 or 2 hours per meeting. The initial meeting may last 3 hours, and later meetings may be less than 1.5 hours.

Q40. Given the upcoming holiday, would it be possible to extend the deadline?

A40. No, the deadline will not be extended.

Q41. Will DoD clearances or background check be required to support this effort?

A41. No, DoD clearances are not required for this project. However, to get on base one must have a valid drivers license and be free of any violations.

Q42. Where within the proposal should we include evidence of Small, Women-owned, and Minority-owned (SWaM) Business?

A42. Evidence of a SWaM business should be included in the proposal and resumes should be provided in an Appendix.

Q43. Does NVRC intend to use a portion of the grant to fund internal activities in support of the project?

A43. Yes, NVRC is using a portion of the grant funds for internal activities in support of the MIRR Project.

Q44. To what extent has the interagency/stakeholder collaborative process been initiated prior to the contractor NTP date (are scoping and initial planning discussions already underway)?

A44. NVRC has started engagements with the Installations and the Counties. A draft list of Policy and Technical Review Committee Members will be available at NTP. NVRC is working to provide information to the winning Contractor at NTP.

Q45. Can we bill monthly on a percent complete basis?

A45. Billing will be negotiated with the winning contractor. Monthly or quarterly billing are options that will be discussed.

Q46. Is invoicing based on percent complete by task, subtask, or by deliverable on a monthly basis?

A46. A completion schedule will be provided to the winning contractor and a billing schedule will be negotiated.

Q47. Should the budget be designed with a cost per task, cost per subtask, or cost per deliverable?

A47. The non-binding proposal should be estimated per task. A more detailed estimate will be accepted.

Q48. How should exceptions or additional language to the sample contract be submitted in the proposal?

A48. Exceptions or additional language can be submitted as appendix to the main 20-page proposal package.

Q49. Will there be any impact on the evaluation criteria or scoring of a proposer who submits additional contract language in their proposal?

A49. No, there will not be an impact for submitting additional contract language in the proposal.

Q50. Will NVRC consider a limitation on liability in the agreement to the extent that neither party will be liable for any consequential, indirect, or incidental damages or loss?

A50. No, NVRC will not consider a limitation on the liability in the agreement.

Q51. RFP Section 1B, Page 1 (PDF Page 6) indicates both natural and man-made hazards will be considered; however, page 20 (PDF page 25) of the scope of work only indicates climate hazards. What hazards will be included in Task 3 of the Scope of Work?

A51. All types of hazards, natural, man-made, and climate hazards should be considered.

Q52. Is metadata required for the geospatial deliverable, and if so what standard?

A52. Yes, metadata is required for the geospatial data. The metadata should meet either the ISO 19139 Metadata Implementation Specification or the Spatial Data Standards for Facilities, Infrastructure, and Environment-Metadata (SDSFIE-M).

Q53. Is there existing asset spatial data available to support Task 3's vulnerability assessment (i.e., critical facilities, infrastructure, etc.)? Or does this data need to be collected from individual stakeholders (i.e., installations, counties), compiled, and validated?

A53. Spatial data will be collected from individual stakeholders.

Q54. Do the installations have Installation Energy and Water Plans? And if so, can the awarded contractor be provided a copy to support the project?

A54. Some of the Installations have an Installation Energy and Water Plan. NVRC is working with the Installation to provide a copy to the contractor.

Q55. Do the installations have a level 2 threat analysis as part of their installation hazard plans that the contractor can review upon award?

A55. NVRC is not aware of a Level 2 Threat Analysis for the Installations. NVRC is working with the Installations to provide as much information as possible to the Contractor as soon as the contract is awarded.

Q56. In addition to the County Hazard Mitigation Plans, are there any other threat/hazard analyses or reports that evaluate physical infrastructure?

A56. NVRC is working with the Counties to obtain existing plans and provide them to the Contractor as soon as the contract is awarded.

Q57. Relevant deliverable examples may be designated For Official Use Only, as documents that discuss vulnerabilities are not widely shared by government entities. Therefore, we are unable to share them with NVRC. Would redacted portions be acceptable?

A57. NVRC is working to obtain unclassified information. Ideally all information provided to OLDCC will be unclassified.

Q58. Is there a schedule associated with the identified deliverables in the Scope of Work?

A58. The winning Contractor, along with NVRC will develop a schedule with the work plan.