

Northern Virginia Regional Commission
Request for Proposals: Questions and Answers

11/20/2023

Potomac Heritage National Scenic Trail
Western Loudoun County Feasibility Study

- 1. On page 7 of the RFP it states that *“The contractor (and any subcontractors) will hold all relevant licenses and have an understanding of trail and public land development at local and regional scales as well as project experience in land use development planning and modeling”*. Are professional services relevant under the requirements of the Virginia Procurement Act?**

No, as this is a feasibility study, it does not require the professional services of an architectural or engineering firm, including associated licenses, as described in the Virginia Procurement Act.

- 2. The Virginia Public Procurement Act states "For architectural or engineering services, the public body shall not request or require offerors to list any exceptions to proposed contractual terms and conditions, unless such terms and conditions are required by statute, regulation, ordinance, or standards developed pursuant to § 2.2-1132, until after the qualified offerors are ranked for negotiations." Is NVRC able to revise the RFP to reflect the Virginia PPA?**

As described in Question #1, this feasibility study does not require professional services of architectural or engineering firms, so provisions of the VPPA related specifically to selection of A/E firms do not apply.

- 3. Do the cover page, section tabs, and table of contents count toward the 25-page limit?**

No, the cover page, section tabs, and table of contents do **not** count toward the 25-page limit.

- 4. Do Attachments A & B count towards the 25-page limit?**

No, Attachment A (RFP Submission Form) does **not** count toward the 25-page limit.

Yes, references do count towards the 25-page limit. Attachment B serves as a template for references, but other formats are allowed within the proposal.